

**Vice Chancellor / CEO**

- Responsible for academic, administrative and other affairs of the University subject to the statutes, by-laws and rules of the University.

**Vice Chancellor's Planning and Management Group**

**A forum for discussion, debate and advice to the Vice Chancellor on high-order matters such as:**

- Strategic Positioning of the University;
- Ways to improve performance, culture & cohesion of the University;
- Planning alignment;
- Priorities for the University Budget;
- Management of University Resources; and
- Maintenance of Policy Framework.

**Resources Planning Group**

**To discuss, review and recommend to VCPMG:**

- strategic resource priorities for the University as a whole;
- strategic Initiative funding;
- income allocation strategy and processes;
- endorsement of budget timetable;
- all categories of Fee Setting for Units of Study (informed by the Fees Sub-committee);
- operating resource priorities for business units;
- strategic and Growth Bids;
- key budget principles and processes;
- operational performance target methodology; and
- review of the University's mid year forecast.

**Fees Sub-Committee (Units of Study)**

Reviews and endorses FPON (fee-paying onshore international students) and other fees.

**Academic Planning and Campus Coordinating Committee**

**Key Responsibilities:**

- advises on staff and student load shifts including 5 year projections;
- considers and makes recommendation on the Strategic Load Pool allocation;
- oversees Campus Consolidation initiatives and progress.
- overseas major capital initiatives across Campuses; and
- advises on demographic changes likely to affect ECU and recommends appropriate action/policy.

**Admissions Planning Group**

**Roles and Responsibilities are (noting final delegation rests with the VC):**

- sets the number of places to be offered for faculties, schools and courses for each round and pathway;
- determine whether adjustments are required to the number of places to be offered in the next round; and
- authorises changes to the number of places to be offered, based on recommendations from the Admissions Office.

**Strategic Information Management Steering Committee**

**Responsible for:**

- ensuring IT plans align with University Strategic and Business Unit Plans;
- reviewing IT priorities;
- monitoring major IT developments & provide direction when needed;
- commissioning post implementation reviews as required; and
- proposing measures to ensure IT developments ensure business benefit.

**Equity Committee**

**Advises VC on:**

- Inclusion of equity aspects in University, Strategic, Functional and Operational plans;
- Equity implications of policy and practices including Government policy initiatives; and
- Reports against agreed DEST equity indicators.

**Indigenous Consultative Committee**

- A forum for providing an Indigenous perspective across relevant University activities;
- Advise on ways to promote Indigenous enrolment & success;
- Advise on courses, access & support systems, research, reports, publications and projects involving Indigenous Australians;
- Promote employment of Indigenous Australians at ECU and their career progression;
- Promote ECU' School of Indigenous Australian Studies;
- Advise on allocation of funding received by ECU for purpose of Indigenous Australian HE; and
- Report to Council as required.

**Indigenous Implementation & Development Subcommittee**

**Provide advice to Equity Committee on:**

- Methods of increasing the employment rate of Indigenous People in general & academic positions;
- Establishing & maintaining equitable & culturally appropriate employment and career opportunities at ECU;
- Increasing the skill base of Indigenous Australian Staff; and
- Methods of retaining Indigenous staff by developing and creating a culturally sensitive environment.

**Disability Access W/Party Advise On:**

- Access to services & facilities for people with disabilities;
- Promote access for people with disabilities;
- Receive reports from Equity & Student Councillor (disability);
- Identify risk management issues & report to University;
- Advise on the use of relevant standards and accessibility to all new buildings;
- Report annually to the Equity Committee.

**VC's Student Advisory Forum**

**Key Responsibilities:**

- to advise the Vice-Chancellor on high level policy issues affecting students; and
- to formally consider results of student feedback survey.

**International Policy Committee**

**Responsible for:**

- reviewing directions and performance in the international area;
- setting broad policy directions and strategies;
- monitoring the performance of the International Management Committee; and
- reporting relevant matters to Academic Board.

**International Management Committee**

**Responsible for:**

- coordination of the University's Offshore programme;
- facilitation of information sharing amongst the University's various interested parties;
- planning in the international programme;
- policy development for the successful management of the international programme; and
- review of international developments at both the regional and intra-country level.

