

Governance Services maintains the University Policies database—a searchable database of all of the University's policies. This update provides information about changes to the University Policies database during May–July 2009. The policies database is available at the web address <http://www.ecu.edu.au/GPPS/policies/>.

STATUTES UNDER REVIEW

The University regularly reviews its Statutes. When Statutes are reviewed the University has the opportunity to incorporate feedback from key stakeholders.

Members of the University Community are invited to provide comments on any Statute under review. Feedback will be considered by the Legislative Committee of Council prior to recommending the final form of the revisions to Council.

Please click on the link to take you to the Statute Review document, which will provide a copy of the latest draft of the revised Statute.

Statutes currently under review include:

[Statute 11 – Student Guild](#)

All current statutes and the date of their last amendment are available at the following web address:

http://www.ecu.edu.au/GPPS/governance_services/uni_statutes.html

NEW POLICIES

- ECU Logo Policy
- Functions on Campus
- Pricing
- University Research Services Charge
- Information Technology
- ITSC Application Acceptance Criteria
- Quality Reviews Policy

UPDATED POLICIES

- ECU Qualifications Framework
- Conferral and Presentation of Academic Awards
- Travel
- Unit Fee Setting
- Teaching ECU Courses in a Language Other Than English
- Post-nominals
- Privacy Policy

RESCINDED POLICIES

- Vice Chancellor's Award for Excellence in Research Supervision
- Statement on Confidentiality of Personal Student Information
- Acceptable Use of Computing Facilities
- Entry Screens – Warning Message
- Logon Procedures
- Password Management
- Access Control
- Email Usage
- Internet Usage
- Disclaimer for Email and Websites
- Policy for Physical Security of Information Technology Devices
- Data Storage
- Backup and Restoration
- Virus Management
- System Administration of Servers
- Firewalls / Security Domains and their Subnets
- Connection of Devices to University Networks
- Intrusion Detection
- Time Synchronisation
- Identification of MAC Addresses and Ports
- Association of IP Address and User ID
- Start-up Procedures
- Termination / Transfer Procedures
- Awareness and Training
- Bulletin Board Management
- Policy for Ensuring that Appropriate Security Measures are included in all new Systems
- Development and Production Environments
- Audit Trail Requirements
- Information Privacy – Data Protection
- Microcomputers – Borrowing Procedures – General Staff
- Computing Facilities – Conditions of Use
- Software Copying
- Microcomputers – Borrowing Procedures – Academic Staff
- Access to the Internet via AARNet Members
- Data Access
- Remote Access – Students

- Usage Policy for Modem Pool
- FTP Access
- FTP Servers
- Guest Accounts – Students
- Visitors Accounts
- Reciprocal Arrangements
- Modem Controls
- Access to University Computer Systems
- Building Access – Computer Areas
- Computer Room Security – Access
- Computer Viruses
- User Access Privileges – Periodic Review and Re-Authorisation
- Confidentiality Agreements
- Computing Environment Supporting Equipment
- Information Security Alert System
- Key Technical Support
- Computer Disaster Recovery Plan
- Telecommuting Policy
- Security Requirements Identification Prior to Development / Acquisition of Application Systems
- Signed Forms Required for Issuance of Computer Accounts
- Compliance with Standards Required for Emergency/Disaster Support
- Internet Security Policy
- Information Systems Security Policy
- Network Security Policy
- End-User Computing
- Internet Access

NEW POLICIES

ECU Logo Policy [ad071]

This policy provides a framework for the rules governing the development of new logos and use of the University Promotional logo.

[\[POLICY JUMP TO \]](#)

Functions on Campus [fs036]

This policy outlines the requirements of formal functions on campus, how they will be managed and conducted, including the responsibilities of personnel involved with the organisation of the functions.

[\[POLICY JUMP TO \]](#)

Pricing [ad072]

This policy provides direction on pricing of goods or services for commercial or research activities at ECU.

[\[POLICY JUMP TO \]](#)

University Research Services Charge [ac078]

This policy ensures that externally funded research projects return sufficient funds to the University to support the indirect (or overhead) cost of undertaking such research, and that the University complies with competitive neutrality.

[\[POLICY JUMP TO \]](#)

Information Technology [it043]

This policy establishes the direction, procedures and requirements to maintain the confidentiality, integrity and availability of University information, communication and computing services.

[\[POLICY JUMP TO \]](#)

ITSC Application Acceptance Criteria [it044]

This policy provides application developers with a checklist of requirements to support the formal process for transitioning applications from development into production.

[\[POLICY JUMP TO \]](#)

Quality Reviews Policy [ad073]

This policy defines the purpose, function and frequency of the quality reviews conducted at ECU in the context of the Quality@ECU framework.

[\[POLICY JUMP TO \]](#)

POLICY UPDATES

ECU Qualifications Framework [ac057]

This policy defines the awards offered by ECU, within and outside the Australian Qualifications Framework (AQF). These awards include Higher Education and Vocational Education and Training Awards.

[\[POLICY JUMP TO \]](#)

Conferral and Presentation of Academic Awards

[ac060]

In this policy Council prescribes the process and procedures for the conferral and presentation of academic awards, pursuant to the requirements of University Statute No. 26 Conferral and Presentation of Awards of the University.

[\[POLICY JUMP TO \]](#)

Travel

[ad027]

This policy outlines the University's policy in relation to all Authorised University Travel, both domestic and international.

[\[POLICY JUMP TO \]](#)

Unit Fee Setting

[ad062]

This policy describes that ECU will set unit fees annually and these will be approved by the Vice-Chancellor. The unit fee setting shall be compliant with all relevant Federal and State legislation. ECU Fee Statutes and Rules will reflect market conditions.

[\[POLICY JUMP TO \]](#)

Teaching ECU Courses in a Language Other Than English

[ac034]

This policy intends to achieve the following goals:

- Provide academic staff with clear direction for developing and teaching courses of study in a language other than English.
- Ensure that courses of study offered by the University and taught in a language other than English, are consistent in the quality, regardless of the language in which curriculum is delivered.
- Ensure that graduates of courses taught in a language other than English can be confident of the recognition that their qualification will receive.

[\[POLICY JUMP TO \]](#)

Post-nominals

[ac035]

This policy intends to guide the allocation and style of post-nominals used for ECU courses.

[\[POLICY JUMP TO \]](#)

Privacy Policy

[ad067]

This policy ensures that the University deals with the personal and health information of students, staff and third parties in an appropriate manner.

[\[POLICY JUMP TO \]](#)

FURTHER INFORMATION

POLICIES AND THEIR DEVELOPMENT

Policy Framework Policy

[ad063]

This policy was approved by Council on 26 June 2008. This policy provides a framework for the development and maintenance of University policies and is intended to increase consistency and transparency in decision-making across the University.

[\[POLICY JUMP TO \]](#)

Policy Template

All new and reviewed policies should be in the format of this approved Policy Template.

[\[POLICY TEMPLATE JUMP TO \]](#)

Policy Guidelines

These guidelines will provide you with additional information about how to develop a policy

[\[POLICY GUIDELINES JUMP TO \]](#)

Policy Contacts

For useful contact information about policies at ECU.

[\[POLICY CONTACTS JUMP TO \]](#)