

Getting Started Online

Going online needs to be useful for you and your students. One way to get started online is to use the online environment to augment your face-to-face teaching or your print-based units.

Some Tips:

- ❖ **Avoid replicating what you do. Add value to your face to face contact by:**
 - ◆ Providing resources on line.
 - ◆ Providing hypertext links to online resources including commercial, government and research centres as required for assignments.
 - ◆ Utilising the public exposure offered by the web, e.g., samples of excellent student work.

- ❖ **Use online to aid flexibility in delivery for students who miss lectures or tutorials by:**
 - ◆ Emailing all students any important information or changes through email lists/listservers. Make sure you get the current email addresses used by the students at the start of the semester.
 - ◆ Placing handouts online including lecture slides which students can print out and use to aid their note taking and revision (see BOB “Breaking the Design Barrier” and BOB “The Administration Advantage”).
 - ◆ Emailing students general comments (not grades) on assignments or test performances.