

ORIENTATION CHECKLIST

for new students

Activity	How	When can I do this?				
		Get Set Saturday	Orientation Period	Orientation Welcome Day	Online	Business Hours
Complete Enrolment						
E <input type="checkbox"/> Respond to your offer	Via VIP online	✓			✓	
E <input type="checkbox"/> Activate student account	Via VIP online	✓			✓	
E <input type="checkbox"/> Select and enrol in your units	Via VIP online	✓			✓	
E <input type="checkbox"/> Print timetable	Visit SIMO through Student Portal	✓			✓	
Tasks (After enrolment completion)						
E <input type="checkbox"/> Obtain student ID card	Visit the e-Lab counter	✓	✓	✓		✓
E <input type="checkbox"/> Transperth consent	When you get your ID card at the e-Lab counter	✓	✓	✓	✓	✓
E <input type="checkbox"/> Obtain parking permit	Online via ECU - Pay Online				✓	
E <input type="checkbox"/> Access booklist	Visit SIMO through Student Portal				✓	
E <input type="checkbox"/> Purchase text books	Visit the ECU Shop on your campus	✓	✓	✓	✓	✓
R <input type="checkbox"/> Obtain after-hours access card	Visit the e-Lab or Student Central	✓	✓	✓	✓	✓
Plan, Book and Attend Orientation						
E <input type="checkbox"/> Explore Orientation Webpage	Orientation Webpage				✓	
E <input type="checkbox"/> Plan your Orientation Events & Activities	View Orientation Guide online or obtain at Student Central				✓	✓
E <input type="checkbox"/> Book your Orientation Events & Activities	Online Booking System				✓	
E <input type="checkbox"/> Attend your Course Induction (JO/ML)	Check Course Induction Schedule in Orientation Guide			✓		
R <input type="checkbox"/> Attend Orientation Fair (JO/ML)	View Orientation Guide online or obtain at Student Central			✓		
R <input type="checkbox"/> Attend Vice Chancellor's Welcome (JO/ML)	View Orientation Guide online or obtain at Student Central			✓		
R <input type="checkbox"/> Attend OParty (JO/ML)	View Orientation Guide online or obtain at Student Central			✓		
E <input type="checkbox"/> Attend My International Day (JO/ML)	Event for International Students		✓			
R <input type="checkbox"/> Attend a Guided Campus Tour (JO/ML)	View Orientation Guide online or obtain at Student Central	✓	✓	✓		
General Preparation for University						
E <input type="checkbox"/> Locate Student Central	JO Building 18, ML Building 3, SW Building 1	✓	✓	✓		✓
E <input type="checkbox"/> Locate your Student Information Office	Each Faculty has an office on each campus	✓	✓	✓		✓
E <input type="checkbox"/> Be aware of campus security phones	Located on all buildings	✓	✓	✓		✓
E <input type="checkbox"/> Locate ECU Student Guild	Building on each campus and information online	✓	✓	✓		✓
E <input type="checkbox"/> Explore the student portal	portal.ecu.edu.au				✓	
E <input type="checkbox"/> Read the Important Dates webpage	intranet.ecu.edu.au/student/dates-and-events/important-dates				✓	
R <input type="checkbox"/> Collect Student Bag	Visit Student Central	✓	✓	✓		✓
E <input type="checkbox"/> Obtain/read a copy of the ECU Student Guide	Inside Student Bag or download online	✓	✓	✓	✓	✓
E <input type="checkbox"/> Aware of the free support services available	Inside Student Bag or download online	✓	✓	✓	✓	✓
E <input type="checkbox"/> Register with CareerHub	Online through Career Services webpage				✓	
R <input type="checkbox"/> Know how to use ECU's printing facilities	Visit the e-Lab	✓	✓	✓	✓	✓
R <input type="checkbox"/> Investigate getting to ECU by public transport	Information available online				✓	