

ECU Study Abroad Checklist for Inbound Students

The checklist below is designed to guide your ECU Study Abroad journey, from your initial interest to your first day studying with us. Keep in mind that, in general, students who study at ECU for one or two semesters from a *non-ECU partner institution*, or in some cases, directly from secondary school, are considered to be Study Abroad students. Whereas those from an *ECU partner institution* come under Student Exchange.

You'll notice each step below is part of a journey mark. This lets you know what part of the process you're at. Even better, we have a whole system known as [My Uni Start](#) dedicated to *Getting Started, Enrolling, Preparing and Orientation*. More about that under step 7. In the meantime, please read the guide in full and let us know if you have questions as you progress. You can contact the International Office at international.office@ecu.edu.au

Step	Journey Mark	Task	Done
1	Research	Browse units in the 2020 Study Abroad Guide or the ECU Handbook . Note that individual subjects/classes/courses are called <i>units</i> at ECU. You can search by unit code or unit name in the Handbook.	
2		If you are already studying at an institution, please chat with them about your ECU units and seek pre-approval to ensure they match your degree. Talking to your Study Abroad and/or Financial Aid Office to complete any necessary documents and receive approvals is important: you must have your Study Abroad plan approved by your home university to ensure you will continue to be eligible for things like credit, Financial Aid, etc. If you are not currently studying, no problems. We welcome your application as well.	
3		Scan your application documents so you're ready to upload them to your ECU online Study Abroad application. E.g. your academic transcripts and completion certificates.	
4	Apply	Apply Online via the application portal. Please select 'Apply for other program' located in the bottom right-hand corner. At ECU we have two special course codes for Study Abroad: X01 for undergraduate or X02 for postgraduate. So when you apply, select one of these two codes instead of searching for a specific bachelor or masters course code.	
5		Submit your application, making sure you add all relevant documents and (importantly) add the units you plan to study at ECU. Why? Because we need to assess you for the course <u>and</u> your proposed units.	
6	Get Started	Receive your course offer via email. It will include course details, any conditions, fees (tuition) and information about your compulsory Overseas Student Health Cover (OSHC)	
7		Accept or reject your offer via My Uni Start . To do so, please enter your student number. This is an 8-digit number you'll find in your course offer (step 6). You will be guided to	

		pay your full semester Study Abroad fees and OSHC. <i>If you are a USA or Scandinavian national, you do not need to pay full fees to receive your Confirmation of Enrolment (COE). You may choose to pay the deposit outlined on your offer, plus OSHC. This will enable us to process your COE. Note: the balance of your tuition must be paid prior to starting at ECU (step 16).</i>	
8		Receive your Confirmation of Enrolment (COE). You need it to apply for a Student Visa	
9		Activate your student account, which will give you a login ID and password (please remember it) to access ECU systems, including your Student Portal and ECU email.	
10	Enrolling	Enrol in the units you were approved for on your application – if you received a course offer, and didn't hear back otherwise, then you were approved for your units. You can enrol online via SIMO. My Uni Start will direct you there. If at any point you need login details, remember your username & password from your activation (step 9)	
11	Preparing	Seek support: as an ECU student you have a range of support services available, from academic services to health and wellbeing. <i>And remember</i> , now is the time to reach out to ECU staff if you need them to sign your Financial Aid or other important documents.	
12		Organise accommodation in Perth. Consider the ECU Student Villages .	
13		Apply for your Student Visa. Make sure you have your passport in order first.	
14		Book your flight to Perth.	
15		Plan your travel options to and from campus. Remember we have two metropolitan campuses: Joondalup and Mount Lawley. Know where you're enrolled (it could be both) and how to get there. Consider using public transport via Transperth	
16		ECU will invoice you for any outstanding fees one month prior to semester start. You'll be notified when this is ready and can access your account via SIMO. <i>If you are a USA or Scandinavian national it is important that your financial documents and outstanding fees are finalised to ensure you can commence your studies.</i>	
17	Orientation	Get ready for uni life with Orientation! You can book your orientation activities so that you're prepared. Remember, Orientation is compulsory for all international students.	
18	Study	Start your classes!	