

ECU Business and Law Dean's Honours Scholarship

Summary of Conditions 2017

The **ECU Business and Law Dean's Honours Scholarship** is available for domestic and international undergraduate Honours students with an excellent record of undergraduate achievement and a program of research at Edith Cowan University. The award is valued at \$5,000 for one year and involves full time Honours study at Edith Cowan University.

Eligibility

Applicants must meet all of the following criteria:

- be undertaking an Honours program at ECU and must be enrolled prior to Census Date (31 August). Applicants unable to commence by Census Date due to prior commitments may seek approval from the School to have their commencement date altered;
- be enrolled on a full-time (at least 60 credit points) basis in order to receive their scholarship stipend;
- have their application for study in the Honours program approved by ECU before being ranked for an offer of the Scholarship. Where an Honours offer of a place in the course is conditional, an applicant is normally not eligible for scholarship consideration until that condition has been met;
- not already hold an Honours degree.
- not be in receipt of any other scholarship (excluding Churchlands Teacher's College Memorial Award);

Commencement

Scholarship applicants will be advised in writing by the Scholarships Office about the outcome of their application.

Awardees should notify the Scholarships Office within 14 days whether they will accept or reject the offer of the Scholarship. Acceptance includes a signed declaration that the recipient accepts the conditions of the Scholarship. Failing to do so (unless otherwise stated), the scholarship offer will lapse and may be offered to another applicant. If an applicant does not expect to be at their nominated correspondence address at the time of notification it is recommended that alternative contact address be provided.

Awardees will need to return the documentation confirming that they agree and accept the conditions of the Scholarship.

Deferral of Commencement

An Honours Scholarship cannot be deferred to a later year. Should an Honours Scholarship awardee decide to defer study, they must formally apply to terminate the scholarship.

Future admission to a course and scholarship will be subject to the standard application process at the time. There will be no guarantee of course placement or scholarship availability.

Tenure of Award

Honours Program - A scholarship is normally offered for up to one (1) year full-time study. A recipient must maintain Satisfactory Progress whilst on scholarship.

Satisfactory Progress

The continuation of a scholarship is subject to the awardee maintaining Satisfactory Progress throughout their studies. The Principal Supervisor of the awardee will be asked to report to the Scholarships Office as to the progress of the awardee.

Stipend

The \$5000 award will be paid in two instalments; \$3000 will be paid after the census date for Semester 2 and final payment of \$2000 will be arranged on confirmation of a final Honours grade of second class, division one (2a) or above. That is, the final Honours grade must be at least 70%.

Employment

Honours Scholarship awardees may undertake part-time employment on the condition that work undertaken does not interfere with the progress of their Honours program.

Centrelink/Family Payments

Awardees may be eligible for Family Payment and other benefits from Centrelink. They should make early contact with Centrelink, as benefits are not payable retrospectively. The Centrelink web address is: <http://www.centrelink.gov.au/>

Transfer between Institutions

The Honours Scholarship cannot be transferred to another institution.

Termination

The Scholarship will be terminated:

- on completion of the course, or the death, incapacity, resignation or withdrawal of the student;
- if the awardee fails to meet the conditions of the scholarship;
- if in the opinion of the University the course of study is not being carried out with competence and diligence or in accordance with the offer of the award;
- when the student ceases to study full-time unless permission has been obtained to hold the award on a part-time basis.

Obligations of Edith Cowan University

- For detailed information on the conduct of research degrees, awardees are referred to the Honours information available on line;
- For details of academic regulations, including grievance resolution, students are referred to the following web address <http://www.ecu.edu.au/centres/office-of-governance-services/our-services/policy-and-legislation/policy-and-legislation-directory/university-statutes-rules-and-by-laws>;
- The Scholarships Office will administer the Scholarship, monitor progress, and arrange payment of all entitlements to awardees;
- The Scholarships Office has the right to vary conditions with due cause at any time. The Scholarships Office will advise applicants and awardees of such changes.

Appeal Process

Scholarship applicants have the right of appeal against process issues, but not against ECU's decisions or assessor ratings and comments. To initiate an appeal on due grounds, a letter which specifies the grounds for appeal should be sent to Scholarships Office within 14 days of the date on the letter advising the outcome of the scholarship application. The case will be reviewed by the Scholarships Office and a response to the applicant will be provided within 28 days.

Obligations of Awardees

- Awardees shall conform to the regulations of Edith Cowan University and the Conditions of the Scholarship.
- Awardees shall diligently and, to the best of their ability, apply themselves to the successful completion of their degree.
- Awardees shall notify the Scholarships Office of any changes in their circumstances that may affect their eligibility to continue receiving payments under the award. In particular: awardees who withdraw or defer their enrolment;
- Notification of any change of address or contact details should be promptly advised to the Scholarships Office;
- If, in the opinion of the Scholarships Office an awardee has been overpaid with respect to the entitlements and conditions listed above for any reason whatsoever the student shall be liable to repay the overpayment.

Declaration

<p>I, _____, declare that I have read the <i>(print name)</i></p> <p>above, Summary of Conditions and understand that should I be successful in being awarded the ECU Honours Scholarship I would be required to abide by these conditions or my scholarship will be cancelled and I may be asked to re-pay the University for any monies received as part of this scholarship.</p> <p>Applicants Signature _____ Date _____</p>
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Please submit your application online at <http://apply.ecu.edu.au> prior to the closing date.