RESEARCH STUDENTS AND SCHOLARSHIP COMMITTEE

Terms of Reference

Mission
The Research Students and Scholarships Committee will provide leadership for the delivery of Research Higher Degree Student Training across the University. The committee is established by the University Research & Higher Degrees Committee (a sub-committee of the Academic Board) to serve as a forum through which the Graduate Research School engages with Faculties and Service Centres to ensure student needs are met from the point of initial inquiry through admission, enrolment, award of scholarship if applicable, supervision, examination and progression to graduation.

The Research Students and Scholarships Committee is empowered to make recommendations within its terms of reference to the University Research & Higher Degrees Committee (RHDC) and through the RHDC, to the Academic Board.

Membership
- Dean, Graduate Research School [Chairperson];
- Manager, Graduate Research School [Executive Officer];
- Deputy Vice-Chancellor (Research & Advancement);
- Associate Deans (RHD) of each Faculty;
- Student Services Centre management representative;
- Student Services Centre Scholarships Officer;
- A postgraduate research student nominated by the postgraduate students;
- Faculty Higher degrees Executive officers [Observers];
- Research Consultants [Observers];
- Others may be co-opted or invited to attend and participate as appropriate to the business of the meeting.

Terms of Reference
1. Recommend and review rules, policies and guidelines relevant to the University's research higher degree student programs;
2. Select recipients of external and internal postgraduate research scholarships administered or offered by the University;
3. Oversee the development of proposals for new scholarships and forward these to the University Research and Higher Degrees Committee for approval;
4. Develop as needed, processes and guidelines to assist different ECU support and service centres (such as GRS, SSC, Library, IT Services, CLD, PD and ORI) in their provision of support for Research Higher Degree students;
5. Monitor and report to the RHDC on the following:
   (a) Extensions given to Confirmation of Candidature
   (b) Non-completions of Progress Reports
   (c) HDR students who have exceeded the agreed limit to their HDR candidature
   (d) Supervisor registration and participation in associated training programs
6. Provide advice to relevant Service Centres with respect to optimising HDR marketing and recruitment strategies;
7. Assist in the enhancement of the research environment for Research Higher Degree students at the University;
8. Provide advice and guidance to strengthen support and training for supervisors of Research Higher Degree students;
9. Facilitate and encourage interdisciplinary and cross-school collaboration for Research Higher Degree student programmes and supervision;
10. Provide a report after each meeting to the Research and Higher Degrees Committee, for referral to the Academic Board for noting; and
11. Refer recommendations for new or amended Rules, policies and guidelines to the University Research & Higher Degrees Committee.

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