

TUITION FEE REFUND POLICY

(Effective August 2005)

Tuition Fee Refund Policy

The refund policy applied by ECU is in line with the guidelines adopted by the Australian Vice-Chancellor's Committee (AVCC). These guidelines apply to all international students irrespective of who pays the fees.

Below is a summary of the AVCC's refund guidelines. More information can be obtained on the ECU website, Information for International Students, Fees.

REASON FOR REFUND	NOTIFICATION PERIOD	REFUND
Student's application for a visa is unsuccessful	Before semester/course commences	Full refund less AUD\$200 for administrative expenses
Students granted permanent residence in Australia will be given the option of paying HECS or PELS.	Before HECS census date ie before 31 March in Semester 1 and before 31 August in Semester 2	Full refund less AUD\$200 for administrative expenses
Student with a visa withdraws	<p>More than 4 weeks before semester commences</p> <p>4 weeks or less before semester commences</p> <p>After semester commences and during the first 4 weeks of semester</p> <p>After the 4th week of semester</p>	<p>90% of semester's fee</p> <p>50% of the semester's fee</p> <p>50% of the semester's fee</p> <p>No refund</p>
If ECU withdraws an offer, fails to provide a program offered or terminates a program.	Before or after the semester commences	Full refund (unless the offer had been based on incorrect information from the student, then ECU can retain up to 10% of the tuition fee plus costs)
If a student fails to meet degree progression rules and is not permitted to re-enrol in the program	For fees paid before notification of exclusion	Full refund
If ECU withdraws a student from a program because the student has breached international student visa conditions or ECU rules	After semester commences	No part of the semester's fee is refundable
Student applying for packaged offers for visa purposes	Once the Electronic Confirmation of Enrolment is issued	Non refundable deposit

Withdrawal due to exceptional circumstances may be accepted as grounds for either a total or partial refund of fees, subject to provision of acceptable documentary evidence in support of the application for a refund. Exceptional circumstance may include:

- i. inability to obtain a student visa
- ii. illness or disability
- iii. death of the student or a close family member (parent, spouse, sibling or child); or
- iv. political, civil or natural event which prevents full payment of fees