

Guide to library resources:
Youth work



ECU Library

Introduction to the Library

Searching for information can be as informal as browsing the shelf to using the Library's web-based resources. Knowing what to look for and how to do it will save many hours during your studies. This guide is designed to help you find your way around the information resources available in ECU Library. It includes suggestions on developing a search strategy, understanding references, using the catalogue and finding journal articles.

Liberty is the library's web-based learning package. It is a detailed guide to finding information including specific examples which can be worked through. Liberty can be found at <http://www.ecu.edu.au/library/liberty/index.html>

Help is also available at the Library Reference and Enquiry desks and from the EA Faculty Library Team. <http://www.ecu.edu.au/library/faculty/cont-fea.html>

In researching your topic you may need to go beyond the services of ECU Libraries. As an ECU student, you have access and reciprocal borrowing privileges at the other university libraries:

UWA
Murdoch
Curtin University of Technology
Notre Dame
Central Tafe

You can search their Library catalogues from the ECU Library catalogue page or at <http://www.ecu.edu.au/library/collections/catalogues.html>

Developing a search strategy

You have just received your first assignment. Where do you start? A search strategy means thinking through the steps needed to complete the assignment. While you will develop your own method over time, here is a starting point.

Define the topic and scope of your assignment

- Be sure you know what your lecturer requires. Ask questions.
- Work out a time frame. When is the paper due? How much time do you need to satisfy what is being asked of you? Set a cut off point when the search ends and the writing begins. You may need to allow extra time in case materials you need are at another campus or already out on loan.
- Use specialist dictionaries and encyclopedias in the Social Sciences to obtain an overview of your topic and identify terms to search on in the Library catalogue and electronic databases. These are found in the Reference Collection and online at: <http://www.ecu.edu.au/library/findwebsites/index.html>

Which resources do I use?

There is an expectation that you will source references from as wide a range of different formats as possible, for example: videos, dvds, journals, electronic databases, microfiche or an Internet site. If the assignment is more historical or introductory you may rely more on books. For very current trends or specific topics, journal articles (in hard copy or electronic formats) and Internet sites may be more useful.

A good starting point is the list of references for your unit outline.

Referencing and organising your information

Be sure to acknowledge all quotes as well as any ideas that are not your own by referencing their source both in the text of your work and in a list of references at the end. Plagiarism is the deliberate copying of ideas or words of another person or source and passing them off as your own: e.g. copying and pasting text from the Internet.

Examples of references on pages 4 and 5 will help you to understand references included in your reading list as well as construct your own. **Remember - always copy the full referencing details of every photocopy, Internet site, electronic database or book that you have taken information from.** This will save the frustrating task of retracing your steps when it comes to referencing at the end.

It is also a good idea to keep a note of what indexes and other search tools you have used (even if not successful) so you do not repeat your steps. When you are saving a search from an electronic database include the search history, which details the keywords that you have used in your searches.

It is important that you obtain a copy of the ECU Referencing Guide. This guide specifies how to reference information from a number of different sources, including books, journals and websites. All references are formatted according to APA (American Psychological Association) style which has been chosen as the referencing style in most areas of study at ECU. The guide is available from the ECU Bookshop or online from the Library homepage <http://www.ecu.edu.au/LDS/pdf/refguide.pdf>

Recognising parts of a reference

BOOK REFERENCE

<i>Author</i>	<i>Date of publication</i>	<i>Title</i>	<i>Place</i>	<i>Publisher</i>
↓	↓	↓	↓	↓
Beckett, C.	(2003).	Child protection: An introduction.	London:	SAGE

JOURNAL ARTICLE REFERENCE

<i>Author</i>	<i>Date of publication</i>	<i>Title of article</i>
↓	↓	↓
Hunt, G.	(1992).	Parenting: A survey of community needs.
	<i>Journal Title</i>	<i>Volume & issue</i> <i>Page numbers</i>
	↑	↑ ↑
	Children Australia, 17(3),	9-12

Subject Searching in the Catalogue

Some headings that could be used in the **subject** part of the library catalogue to find items relevant to your course:

ADOLESCENCE
ADOLESCENT PSYCHOLOGY
AUSTRALIA - SOCIAL POLICY
CRIMINAL JUSTICE, ADMINISTRATION OF (and - AUSTRALIA)
DEVIANT BEHAVIOUR
SOCIAL CONTROL
SOCIAL WORK WITH YOUTH (and - AUSTRALIA, - GREAT BRITAIN etc.)
YOUTH
YOUTH - AUSTRALIA
YOUTH - SERVICES FOR
VOLUNTARISM

Shelf Numbers

The following are some of the main areas of the Dewey Classification System relating to Youth Studies:

155.5	Psychology of young adults
158.1/.3	Interpersonal relations, counselling, helping skills
302.5	Social deviance
305.23/.235	Sociology of childhood and youth
305.3	Sex roles, gender identity
305.4	Women's studies, issues
305.5	Social classes, inequality
305.8	Racial and ethnic groups
306.7	Sociology of sex
306.76	Gay, lesbian issues
306.8	Marriage and family
320.5	Political theories and ideologies
335.4	Marxism
361 +	Social welfare, human service administration social policy including government and community action
362.2 - 362.9	Here are classed services for, and problems of, specific populations, age groups and classes. For example :
.29	Drug abuse
.4	Services for those with physical handicaps
.7	Services to young people
.76	Neglect and abuse of children and youth
.82	Family problems, abuse
364	Criminology
364.36	Juvenile crime, juvenile justice system

Journals

The core journals in the youth work area are:

International Journal of Adolescence and Youth	S305.23 INT
Journal of Youth and Adolescence	S305.23 JOU*
Journal of Youth Studies	S305.235 JOU*
Network Noise (Youth Affairs Network, Qld) (1992-2004)	S362.709943 NET
Young People Now	S362.70941 YOU
Youth and Policy	S305.235 YOU
Youth Studies Australia	S305.235 YOU*

Additional journals that may be useful in youth work studies:

Alternative Law Journal	S349.94 ALT*
Australian and New Zealand Journal of Criminology	S364.994 AUS*
Australian Feminist Studies	S305.40994 AUS*
Australian Journal of Social Issues	S361.994 AUS*
Child and Youth Care Forum	S362.7 CHI*
Child and Youth Services	S362.7 CHI*
Critical Social Policy	S361.65 CRI*
Drugs in Society	S362.290994 DRU*
Family Matters	S306.8 FAM*
Feminist Review	S305.42 FEM*
Impact (A.C.O.S.S.)	S361.994 AUS*
Journal of Adolescent Health	S616.0083 JOU*
Journal of Child and Adolescent Substance Abuse	S616.86 JOU*
New Internationalist	S330.91724 NEW*
New Statesman and Society	S301 NEW*

*Available electronically

Latest issues of journals are held on the periodicals display stand. Note, the 'S' prefix in front of a call number indicates Serial or Journal, and where the back issues of these journals can be found.

To search for articles within journals you will need to use an electronic database in your subject or topic area.

Finding Journal Articles Using Electronic Databases

Databases contain references for many hundreds of journals in a particular field.

To locate journal articles on your topic use an electronic database in your area.

The following databases would be suitable for Youth Work and are available via the ECU Library Website <http://www.ecu.edu.au/library/>

Under **Journal articles (Databases)**, **Databases by Subject** select **Youth Work**.

APA-FT (APAIS with Full Text)--- for Australian material on social welfare and social issues.

CINCH--- produced by the Australian Institute of Criminology.

SOCIAL WORK ABSTRACTS--- international coverage of social work and social services and welfare.

ERIC--- the major international database for Education, but also covering matters relating to young people.

PSYCINFO--- the major international database covering Psychology and related fields.

ACADEMIC RESEARCH LIBRARY (Proquest)--- covers a wide range of journals with some articles in full text.

EXPANDED ACADEMIC--- an interdisciplinary database of key journals with some in full text.

AGIS Plus Text--- a general Australian index of legal issues with some full text articles.

PROQUEST SOCIAL SCIENCE JOURNALS --- includes some full text articles.

The following databases may also be useful. They can be accessed via the **Databases by Title** link.

APAIS – ATGIS--- broad range of topics dealing with database of Aboriginal and Torres Strait Islander studies.

FAMILY--- produced by the Australian Institute of Family Studies.

PSYCARTICLES--- the database of fulltext articles in psychology and related fields.

PSYCBOOKS--- the APA collection of EBooks.

Metaquest

MetaQuest is a portal that enables access to ECU's online collections. *MetaQuest* allows you to search up to 10 resources simultaneously, including library catalogues and databases, then link to fulltext where available. Fulltext linking is done using "*SFX Find it*" interlinking technology. You can also link directly to the resources' native interface.

Databases in *MetaQuest* are grouped together by subject categories relevant to courses at ECU, but you can also create your own list of preferred resources. *MetaQuest* allows you to construct alerts to run searches for you.

As with the Library catalogue, you can search for titles, keywords or authors. These databases provide details of article titles, the title of the journal the article is from, volume and page numbers and usually an article overview or abstract. It is often possible to search under the journal title and scan through the contents pages of various issues.

Several electronic databases provide the full text of the articles indexed. This means you will be able to download email or print the article directly. This is also an excellent way of retaining the reference details of each article used in your assignment.

E-Journals

Also called electronic or online journals, these are an easily accessible source of journal articles. E-journals link to the URL's or web addresses for each title.

A suite of e-journals for Education can be accessed at <http://www.ecu.edu.au/library/faculty/fac-fea-ej.html>.

Reserve Collection

There is a Reserve Collection at every campus library. It is where high demand materials are kept for short term use. Materials can include books, videos, DVD's, and CD-ROMs. Only Edith Cowan University staff or student can borrow from the Reserve Collection.

E-Reserve

E-Reserve is an electronic collection of journal articles, conference papers and chapters/sections of books. Whilst material in the reserve collection is available in print form, increasingly material will be available as e-readings via E-Reserve. As with access to other online library services, E-Reserve can be accessed on or off campus. You will need to authenticate to use E-Reserve items. 'Electronic copy available' indicates that access will be via a pdf scanned copy of the item, while 'electronic document' indicates that you will be linked via a database to the item. As with items placed in the print Reserve Collection, E-Reserve items can be accessed via Reserve Collection icons of the ECU Library catalogue, by Unit code or Lecturer's name. Alternatively, you can search the catalogue by the item's author or title. If a unit code has items available in both the print Reserve Collection and online in E-Reserve, these items will be listed together on the same list.

Note that you can search for journal articles via the E-Reserve by the author or title of the article. However, the standard way to access journal articles is to find out whether the ECU Library System holds the particular journal title for the correct dates in print or electronic form. To do this, search Journals for the title of the journal and if the journal is available electronically you would follow the links through till you reached the correct journal article.

Web Resources

EA Library Web page has resources specific to the Faculty of Education and Arts

<http://www.ecu.edu.au/library/faculty/fac-fea.html>. This page has links to electronic databases and websites relevant to Youth Work. It also includes lists of free E-journals.

E-Reference <http://www.ecu.edu.au/library/contacts/eref.html> an online form to lodge your reference enquiries.

Contact Us <http://www.ecu.edu.au/library/contacts/askus.html> to enquire about general Library services and any problems accessing the ECU Library services and products.

Find Websites <http://www.ecu.edu.au/library/findwebsites/index.html> to access a range of electronic dictionaries, encyclopedias, yearbooks and more.

Statistics

Use the **AusStats** web based information service from ABS. This is available from the Library website, **Journal articles (Databases) and then Databases by Title.**