

Guide to library resources:  
**Economics &  
Finance**

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## I need to ... find items listed on a reading list

- is it a book or a journal citation?
- is the item held in the Reserve Collection?
- is the item held by the Library?

### • Is it a book or a journal citation?

#### Book citation

Bodie, Z., Kane, A. & Marcus, A. J. (2008). *Investment* (7<sup>th</sup> ed.). Boston: McGraw-Hill/Irwin.

Authors	Bodie, Z., Kane, A. & Marcus, A. J.
Date of publication	2008
Book title	<i>Investment</i>
Edition of the book	7 <sup>th</sup> ed.
Place of publication	Boston
Publisher	McGraw-Hill/Irwin

#### Journal article citation

Kim, K. H. (2009). The global house price boom and its unwinding: An analysis and a commentary. *Housing Studies*, 24(1), 7-24

Author	Kim, K. H. .
Date of publication	2009
Title of article	The global house price boom and its unwinding: An analysis and a commentary.
Title of journal	<i>Housing Studies</i>
Volume no.	24
Issue no.	1
Page nos.	7-24

### • Is the item held in the Reserve Collection?

Recommended readings (print or online format) which have been listed in unit outlines are often placed in Reserve. To search for items placed in Reserve, use the search box on the library homepage or the catalogue & search the collection by lecturer or unit code.

### • Is the item held by the library?

#### to check for a book

search the catalogue by author, title or author/title

- the catalogue lists print & online [Electronic] versions separately
- if the item is held at another campus or is currently out on loan, use the REQUEST button in the catalogue to place a request/reservation (speak to the Library Loans staff to reserve a 3-Day loan item).
- off-shore & remote students can request a chapter or 10% of a book using the online form at <http://www.ecu.edu.au/library/contacts/docdel/index.htm>

#### to check for a journal title

search the catalogue by journal title OR use the "Article locator" link on the library homepage

- use the REQUEST button in the catalogue to place a request for a journal article held at another campus (\$3.30 fee per article)

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## I need to ... **find dictionaries and encyclopedias**

**English language & bilingual dictionaries** are shelved at **R423**

*Oxford English Dictionary Online (OED)* (2006).  
<http://0-dictionary.oed.com.library.ecu.edu.au/>

### **Subject specific dictionaries & encyclopaedias**

Economics dictionaries are shelved in the Reference collection at R330.03

Finance dictionaries are shelved in the Reference collection at R332.03

Search the catalogue by keyword using the terms ***economics or finance dictionary*** OR ***economics or finance encyclopedia*** (using the American, not English spelling)

Helms, M. M. (Ed.). (2006). *Encyclopedia of management* (5th ed.). Detroit, MI: Thomson Gale.  
<http://0-galenet.galegroup.com.library.ecu.edu.au/servlet/eBooks?ste=22&docNum=CX3446399999&q=cowan>

Law, J. (Ed.). (2006). *A dictionary of business and management*. Oxford: Oxford University Press.  
R 650.03 DIC                      Joondalup Reference

Smelser, N. J. & Baltes, P. B. (Eds.). (2001). *International encyclopedia of the social & behavioral sciences*. Amsterdam: Elsevier.  
(includes chapters on economics & finance)  
Print:    R300.3 INT                      Joondalup Reference  
Online:  
<http://0-www.sciencedirect.com.library.ecu.edu.au/science/referenceworks/0080430767>

Smullen, J. & Hand, N. (Eds.). (2005). *A dictionary of finance and banking* (3rd ed.). Oxford: Oxford University Press.  
R 332.03 DIC                      Bunbury & Joondalup Reference

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## I need to ... **find books, DVD, etc. on a topic**

- search the catalogue by keyword
  - search the catalogue by subject
  - useful subject terms for Economics & Finance
  - useful Shelf Numbers (or Call Numbers) for Economics & Finance
  - key e-book packages
- **search the catalogue by keyword**  
as it's the quickest way to find books on a topic, use the keyword search

Hint:

Use the catalogue's *limit/sort function* button to set your results list preferences. E.g. display online items only, newest items first, most relevant items first, videos only, display Joondalup items only.

- **Search the catalogue by subject**

as each item held is given a “subject term”. Subject terms are based on terms listed in the *Library of Congress Subject Headings* list.

Hints:

- as it's expected that the user knows the correct thesaurus terminology, use the catalogue's keyword search option to find a relevant book, then scroll down the page to see which subject terms have been use
- use the American way of spelling e.g. organization
- some of the subject headings do not reflect current terminology e.g. “personnel management” instead of “human resource management”

- **Useful subject terms for Economics & Finance**

<a href="#">Australia - economic conditions</a>	<a href="#">Fiscal policy</a>
<a href="#">Australia – economic policy</a>	<a href="#">International economic relations</a>
<a href="#">Banks and banking</a>	<a href="#">International finance</a>
<a href="#">Business enterprises – finance</a>	<a href="#">Investment analysis</a>
<a href="#">Comparative economics</a>	<a href="#">Macroeconomics</a>
<a href="#">Corporations – finance</a>	<a href="#">Managerial accounting</a>
<a href="#">Econometrics</a>	<a href="#">Managerial economics</a>
<a href="#">Economic anthropology</a>	<a href="#">Microeconomics</a>
<a href="#">Economic development</a>	<a href="#">Monetary policy</a>
<a href="#">Economic policy</a>	<a href="#">Money</a>
<a href="#">Economics</a>	<a href="#">Prices</a>
<a href="#">Economics – Australia</a>	<a href="#">Securities</a>
<a href="#">Economics, mathematical</a>	<a href="#">Statistics</a>
<a href="#">Environmental economics</a>	<a href="#">Supply and demand</a>
<a href="#">Equilibrium (Economics)</a>	
<a href="#">Finance</a>	

- **Useful Shelf Numbers (or Call Numbers) for Economics & Finance**

Items on the same “subject area” are shelved together at the same Call Number. Within a Call Number, items are then sorted alphabetically e.g 658 AAA, 658 ABA...

<a href="#">332.1</a>	Banks and banking
<a href="#">658.15</a>	Business enterprises – finance
<a href="#">334</a>	Co-operatives
<a href="#">658.15</a>	Corporations – Finance
<a href="#">330.0151</a>	Econometrics
<a href="#">330</a>	Economics
<a href="#">332</a>	Finance
<a href="#">336</a>	Public finance
<a href="#">337</a>	International economics
<a href="#">332.042</a>	International finance
<a href="#">332.6</a>	Investment and investments
<a href="#">333</a>	Land economics
<a href="#">336</a>	Macroeconomics / Public finance
<a href="#">658.1511</a>	Managerial accounting
<a href="#">338.5</a>	Microeconomics
<a href="#">332.4</a>	Money
<a href="#">338</a>	Production
<a href="#">336</a>	Public finance
<a href="#">335</a>	Socialism and related systems

- **Key e-book packages**

Many of our online business books are available mainly through [Ebook Library Collection](#) & [Safari Books Online](#).

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## I need to ... **find journal articles & other data**

- why use journal articles?
- what are library databases?
- where are library databases located?
- relevant library databases for Economics & Finance
- statistical information databases

- **Why use journal articles?**

Journal articles generally contain specific and more up-to-date information than is found in books. There is a high expectation that students use journal articles when researching for an assignment

- **frequency** - journals may be published at regular or irregular intervals
- **individually numbered** – each journal issue is usually dated and numbered
- **print or online formats** - most of the journals available at the library started out in print format & are now available online
- **level of academic scholarship** – some journals are published for the general public, some to keep professions up-to-date & some are academic in quality and these are published to disseminate research findings. Academic journals are also called scholarly journals & included in this category are the peer-reviewed or refereed journals.

Audio on different types of journals:

[http://www.ecu.edu.au/library/media/Types\\_of\\_Journals.mp3](http://www.ecu.edu.au/library/media/Types_of_Journals.mp3).

- **What are library databases?**

Library databases index collections of books & journal articles. Items listed in library databases are sometimes not available at ECU Library.

Databases :

- **are searchable:** Library database are searchable by keywords, author, journal title etc.
- **sources indexed vary:** Some databases are "aggregates" (i.e. collections sourced from many different publishers e.g. Proquest 5000) while some databases are publisher collections e.g. SpringerLink
- **content indexed varies:** some databases index a journal from cover to cover while others index only selected articles of interest

- **subscription databases & ECU authentication:** as the library subscribes to most of the databases & online resources listed, you will need to authenticate with your ECU ads login & password to gain access when off-campus.
- **If you decide to use Google Scholar,** keep in mind that Google does not have access to many subscription titles & therefore may not index items listed in library databases.

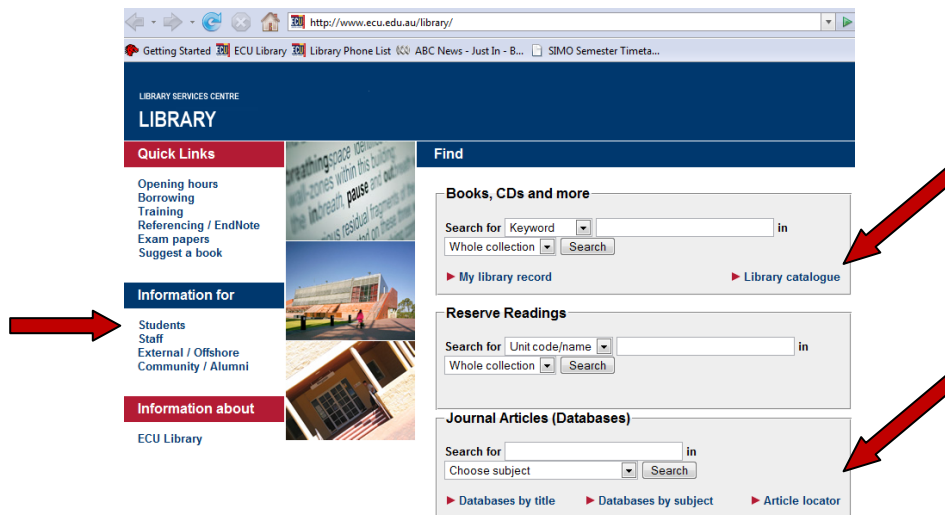
If an article you want is listed in Google but is asking for a viewing fee \$\$\$, remember to check that title against the ECU Library's catalogue as we may already have a subscription to it.

To set up Google Scholar to link to ECU Library's holdings, follow the instructions in the following link:

[http://www.ecu.edu.au/library/system/google\\_scholar.htm](http://www.ecu.edu.au/library/system/google_scholar.htm)

- **where are library databases located?**

Go to the library homepage: [www.ecu.edu.au/library](http://www.ecu.edu.au/library)



- **To search for a database title** (e.g. Proquest , Emerald),

Use the title option in the Library catalogue to search for the database title, bookmark the catalogue page for future use.

OR

Choose Databases by title (located below Journal Articles (Databases))

- **To search for databases on a subject (Economics or Finance)**

Click on "*Information for students / Staff*" (left side of library homepage) & locate the link to "Resources by Faculty & Subject" on the side tool-bar

OR

Choose Databases by subject (located below Journal Articles (databases))

- **To search across multiple databases concurrently**

The “Quick” search box on the library homepage

- automatically searches Proquest 5000, Emerald, Academic OneFile, APA-FT, and eLibrary Australasia
- leave the search box empty (if you enter multiple terms, it may treat the search as a phrase search)
- at “Choose Subject” prompt, select “Business
- click on the Search button
- use the Advanced search box to enter your search

OR

Select your own set of databases to search

- click on Databases by Subject
- click on MetaSearch
- in the 1<sup>st</sup> column click on “Business”
- in the 2<sup>nd</sup> column click on “Economics” or “Finance”
- click on the GO button
- click on a tick box next to the database listed

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## I need to ... **find Economics or Finance Databases**

- **Economics or Finance databases**

### **ProQuest 5000, , ABI/Inform, ProQuest Business**

ProQuest 5000, is a suite of databases indexing over 10,090 publications, with almost 60% available in cover-to-cover fulltext. Content level varies from practical & theoretical information to scholarly.

Search the entire ProQuest 5000 suite or use the [select multiple databases](#) link to view the list & make your selection. There is an option to translate some fulltext articles into a selected range of languages.

### **Emerald**

Emerald is a fulltext database of over 175 quality peer-reviewed journals with indexing available from 1967 & fulltext archives going back to 1994. Subjects include major management disciplines, accounting, engineering, computing, marketing, operations, & economics. All articles are available online.

### **Journal of Economic Literature (JEL)**

*Journal of economic literature*, the *Index of economic articles* in journals and collective volumes, and *Abstracts of working papers in economics* form part of a EconLit (ECU does not have a subscription to EconLit).

Current issues : Joo R 016.33 JOU

Older issues: 1969- available online

<http://library.ecu.edu.au/search/?tJournal+of+Economic+Literature>

### **ISI Web of Knowledge**

Web of Knowledge is the umbrella name covering three ISI databases

- the *Web of Science* citation indexes (tracks who cites whom),
- *Current Contents* (an index of over 8000 scholarly journal titles, abstracts written by authors)
- *Journal Citation Reports* (shows journal impact factors)

**EconPapers (RePEc)** <http://econpapers.repec.org/>

This internet (free) database indexes over 300,000 working papers, journal articles, book chapters, etc., many of which are not indexed by other databases.

**APA-FT** 

Published by the National Library of Australia, APA-FT is very useful for Australian coverage. Only journal articles selected by the editors are indexed or available in fulltext.

**ABIX (Australasian Business Intelligence)** 

Access ABIX through the News & Companies tab on **LexisNexis** database. ABIX is a business information database with an emphasis on Australia, New Zealand and the Asia-Pacific region. (fulltext not included).

**Academic OneFile**

This multi-disciplinary database indexes more than 8000 journal titles. Only journal articles selected by the editors are indexed or available in fulltext. Articles can be machine translation into a selected range of languages.

**Factiva**

Factiva provides fulltext indexing and access to over 9,000 sources including newswires and newspapers etc. Content is searchable by topic, publication source, company, subject, industry, region, language, date range.

**JSTOR**

Jstor is a fully searchable online archival database comprising only the back issues of important scholarly journals. The library's subscription includes the BUSINESS collection of 47 journal titles.

**SpringerLink**

This fulltext journal database includes indexing to over 1200 peer-reviewed titles including 107 business titles. Subjects covered include accounting, business, management, economics, transportation and law etc.  
- ECU Library subscribes to selected titles from the Blackwell Synergy package.

**Wiley InterScience**

A publisher database of fulltext journal titles with business journal titles.

**TVNews** 

TVNews is a searchable database of videos sourced from Australian television news, current affairs and selected documentaries from the free-to-air networks. TVNews is updated daily.

- **Company Information Databases**

**DatAnalysis (AspectHuntley)** 

A searchable database of companies listed on the Australian Stock Exchange (including delisted companies). Customised searching, reporting and alerting facilities are available.

**FinAnalysis(AspectHuntley)** 

This database covers all companies listed on the ASX & contains over 12 years of detailed financial information, which can be searched for on more than 400 financial categories. Annual reports and prospectuses are also provided.

### **Mergent Online**

A searchable database covering publicly listed company annual reports from all over the world (USA companies not included). Company annual reports are presented in their "as-reported" form and in native currencies.

### **MarketLine (Data Monitor)**

Company reports typically include facts & overview, business descriptions, history, major products & services, key employees & biographies, locations & subsidiaries, company views

### **GMID (Passport Global Market Information Database) (Euromonitor)**

Analysis on various companies based on company annual reports, analysis of annual accounts,, independent analyst reports, trade press coverage, financial & mainstream press, research conducted at local subsidiary level within each national industry as well as globally & regionally.

Search by company name or brand, or view company profiles, then filter the list by geography (country/region), category (industry), sub-categories (specific industries, global or local company profiles).

### **Jobson's Online**

An online version of Jobson's Yearbook of Public Companies and Jobson's Mining Book, this database provides information on Australian & NZ listed companies.

### **Business Who's Who of Australia**

A Dun & Bradstreet publication, this is a searchable database of company information by company name, product, turnover etc.

## • Legal Databases

### **CCH Online, CCH Corporations Law, CCH Tax Law**

Use the CCH, an Australian legal tax and business publisher, publishes a large number of "looseleaf services" and other books covering different topics. These services are aimed at legal or tax practitioners and academics, and typically contain expert commentary, legislation and case notes.

**The CCH Reporter Services for finance:** *Business advisers guide, Financial planning library, FPA & CCH compliance manual, Superannuation law, etc.*

### **Tax & accounting online**

This database contains a large number of tax & accounting resources.

- Tax news services
- Source materials e.g. cases, legislation, Bills, EMs, Tax judgements, rulings & guidelines
- Tax analytical services. 18 resources including *Accountants Manual, Australian GST Journal, Australian Tax Handbook*
- Australian Taxation Office materials
- Accounting services
- Superannuation & financial services

- **Statistical Databases**

**Australian Bureau of Statistics** 

This comprehensive online collection includes statistics, articles, white papers and research reports on Australian social trends, industry, economic issues. For items pre-dating online content, check the ECU's catalogue library holdings. The ABS print collection is shelved at R319.4 AUS

**Bulletin (Reserve Bank of Australia)** (print format S 332.10994 RES)

<http://www.rba.gov.au/PublicationsAndResearch/Bulletin/2008/index.html>

The Reserve Bank *Bulletin* is a monthly publication that contains economic commentary, feature articles, speeches and statistical data.

**Balance of Payments Yearbook (IMF)** (print format R382.17 BAL)

Published in three parts, this annual publication contains balance of payments (BOP) & international investment position data.

- Part 1 provides detailed tables of BOP statistics for approximately 171 countries & international investment position data for 111 countries.
- Part 2 presents tables of regional and world totals of major BOP components
- Part 3 contains descriptions of methodologies, compilation practices and data sources used by reporting countries.

**Direction of Trade (IMF)** (print format R382.17 DIR)

- The Yearbook provides, for the most recent seven years, detailed trade data by country for approximately 182 countries, the world and major areas.
- It is updated quarterly with current data (or estimates) on the value of imports from and exports to their most important trading partners.

**International Financial Statistics (IMF)** (print format R 332.042 INT)

It reports, for most countries of the world, current data needed in the analysis of problems of international payments and of inflation and deflation, i.e., data on exchange rates, international liquidity, money and banking, interest rates, prices, production, international transactions, government accounts, and national accounts. Information is presented in country tables and in tables of area and world aggregates.

**National accounts of OECD countries.**

- Volume 1: covers the main aggregates of national accounts for 30 OECD Member countries and the Euro area: expenditure based GDP, output based GDP, income based GDP, disposable income, saving and net lending, population and employment. It also covers comparative tables based on exchange rates and others based on purchasing power parities, expressed in US dollars and indices
- Volume II: in addition to main aggregates, detailed national accounts data for most OECD countries.

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## I need to ... **find Finance & Economics journals held by the Library**

To search for all finance & economics journals held by the library, use the keyword search option using the words [finance periodicals](#) or [economics periodicals](#)

The following key journals are held by ECU Library either in print or online

[American economic review](#)  
[Annals of finance](#)  
[Applied financial economics letters](#)  
[Australian commodities: forecasts and issues](#)  
[Australian economic paper](#)  
[Australian economic review](#)  
[Brookings papers on economic activity](#)  
[Econometrica](#)  
[Economic analysis and policy](#)  
[Economic development and cultural change](#)  
[Economic journal](#)  
[Journal of Australian political economy](#)  
[Journal of economic & social policy](#)  
[Journal of economic perspectives](#)  
[Financial management \(U.K.\)](#)  
[Financial management \(U.S.\)](#)  
[Journal of business](#)  
[Journal of finance](#)  
[Journal of financial and quantitative analysis](#)  
[Journal of financial econometrics](#)  
[Journal of financial economics](#)  
[Review of financial studies](#)  
[Journal of futures markets](#)  
[Journal of money, credit & banking](#)  
[Journal of political economy](#)  
[Journal of portfolio management](#)  
[Journal of risk and insurance](#)  
[Review of social economy](#)  
[Smart investor](#)

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## I need to ... **find ways to easily keep up-to-date**

- **Read the new newspapers, journals & books received by the library**

New material can be read either in the library or online e.g. *the Australian financial review*, *Business news*, *Business review weekly*, *Smart Investor*, *Time (Australia)*, may be found online through the *Factiva* database

- **Use a database alerting service**

Most library databases (e.g. Proquest, Emerald, the ECU Library catalogue etc.), have the facility for users to set up an alert on a specific topic or journal title. You specify the topic or journal title, specify how often you want to receive an alert & the database will notify you by email or an RSS feed whenever the database acquires new material matching your profile.

See the FAQ on database alerting services  
[http://www.ecu.edu.au/library/databases\\_alerts.html](http://www.ecu.edu.au/library/databases_alerts.html)

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## I need to ... **find dissertations**

- **ECU theses**

**Print copies** are held at the home campus of the ECU student while microfiche versions are available on all other campuses at the following Call Numbers:

378.242 Honours (only specially nominated theses)  
378.243 Masters  
378.244 PhDs  
378.245 Doctorate (by coursework)

**Online copies** - more recently published theses may also be available online through the Australasian Digital Theses (ADT) <http://adt.caul.edu.au/>

**Search for ECU theses** in the catalogue using the keyword search option, using the terms [Edith Cowan University dissertations](#)

- **Theses from other universities**

### **ProQuest Dissertations and Theses**

This database is an index to selected Masters and PhD. theses from universities around the world. Most business theses should be available in fulltext. If searching this database through Proquest5000, click on the Dissertations results tab to view items found.

### **Australasian Digital Theses (ADT) Program** <http://adt.caul.edu.au/>

ECU is a participant of a new national collaborative distributed database of digitised theses of PhD and Masters by Research. Some ECU theses have been digitised and included since 2006.

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## I need to ... **find online guides to library resources**

The library has a [range of audio & video files](#) available which describe or demonstrate various library & research resources

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## **Links to other economics & finance websites**

Economics: <http://www.ecu.edu.au/library/faculty/pdf/fbl/Economics.pdf>  
Finance: <http://www.ecu.edu.au/library/faculty/pdf/fbl/Finance.pdf>

