

PLEASE PRINT CLEARLY IN BLACK INK

Have you ever been enrolled at ECU or WACAE? YES  NO

If yes, you must supply your previous Student Number

Have you enrolled at another University since 2005 as a Commonwealth Supported/Assisted student? YES  NO

If yes, you need to supply your Commonwealth Higher Education Student Support Number (CHESSN):

**PERSONAL DETAILS** Title (circle): Mr / Mrs / Ms / Miss / Dr / Prof / Other:

Surname/Family Name (Block Letters)  Given Name(s) (Block Letters)

If a previous ECU student, has your name changed since you were last enrolled? YES  NO

If yes, print previous name:

Female  Male  Date of Birth:

Day      Month      Year

Correspondence Address (Number, Street, Suburb, Postcode and Country if not Australia) (Corr Aust)

Postcode:

Permanent Home Address (Print 'AS ABOVE' if the same as correspondence address) (Home Aust)

Postcode:

Telephone Home:  Business:

Fax:  Mobile:

Email:

**UNIT INFORMATION** – What units(s) are you applying for?

UNIT CODE	UNIT TITLE	CAMPUS/EXTERNAL	PRE-REQUISITES
			YES / NO
			YES / NO
			YES / NO

To commence course in:  Semester 1  Semester 2  Other

Are you an Edith Cowan University staff member? No  Yes - General  Yes - Academic

**Office Use Only**

Documentation:  
 - satisfied   
 - unsatisfactory   
 - review ECU results   
 - documentation requested   
 - other

ADMISSION CATEGORY

BASIS FOR ADMISSION

ALLOCATED TER

Marriage Certificate Required?

Yes  No

Status:

Qualified  
 Not qualified  
 Special conditions of entry

Application Approved

Yes  No

Signature, Executive Dean of Faculty (or Nominee)

COURSE	PRE-REQS?

UNIT SET

TEACHING PERIOD

**STATISTICAL INFORMATION**

ARE YOU OF ABORIGINAL AND/OR TORRES STRAIT ISLANDER ORIGIN?

- No     
  Aboriginal     
  Torres Strait Islander     
  Aboriginal and Torres Strait Islander

CITIZENSHIP AND RESIDENCY STATUS DURING THE SEMESTER (You must tick ONE of the five boxes below)

1. **Australian citizen** (including Australian citizens with dual citizenship)  
 2. **New Zealand citizen** or a diplomatic or consular representative of New Zealand, or a member of the staff of such a representative, or the spouse or dependent relative of such a representative  
 3. **Permanent Resident** status (excluding those with New Zealand or Australian citizenship) (**please attach certified copy of passport visa page**)  
 4. You have a **Temporary Entry Permit** or are a diplomat or a dependent of a diplomat (except New Zealand) and reside in Australia during the semester  
 5. Status other than one of the above (please specify)

Do you speak a language other than English at your permanent home residence? YES  NO

If YES, name of non-English language that is spoken most often

If born outside of Australia indicate country of birth

Year of arrival in Australia

Date permanent residence granted

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Do you have a disability, impairment or long term medical condition which may affect your studies? YES  NO

If YES, please indicate the area of impairment:

- Acquired Brain Injury     Hearing     Intellectual     Learning     Medical   
 Mental     Mobility     Physical     Vision     Other

Please Indicate

**EDUCATION QUALIFICATIONS**

Please indicate and attach certified copies if you have completed or commenced any of the following qualifications:

TERTIARY EDUCATION LEVEL (LIST YOUR HIGHEST AWARD IN EACH CATEGORY)	COURSE TITLE	NAME OF INSTITUTION	COMPLETED?	YEAR LAST ENROLLED OR COMPLETED
<b>Higher Doctorate, Doctorate, Master's degree, Postgraduate diploma / certificate course from a tertiary institution</b> eg: university, institute of technology, college of advanced education etc			Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Bachelor's degree course from a tertiary institution</b> eg: university, institute of technology, college of advanced education etc (List your highest award - if equal, list most recent)			Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Associate degree, Advanced Diploma or Diploma course from a tertiary institution</b> eg: university, institute of technology, college of advanced education, teachers' college etc			Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>TAFE Associate Diploma, Advanced Diploma or Diploma course</b> eg: TAFE college or technical college			Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Completed and/or commenced a TAFE award (other than Associate Diploma, Advanced Diploma or Diploma)</b> eg: Certificate IV			Yes <input type="checkbox"/> No <input type="checkbox"/>	

SECONDARY EDUCATION LEVEL	NAME OF INSTITUTION	Year of Completion
<b>Completed final year of secondary education (Year 12) at a high school, district high school etc (not TAFE)</b> Did you sit the WA Tertiary Entrance Examination (TEE)? YES <input type="checkbox"/> NO <input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/>		
<b>Completed final year of secondary education (Year 12) at a TAFE college, technical college, evening school</b>		
<b>Completed any other qualification</b> eg: STAT, registered nurse, University Preparation course, PIBT, Alexander College etc	Qualification Title	Name of Institution

Will you be applying for advanced standing based on previous studies? YES  NO

## DECLARATION

I, \_\_\_\_\_, declare that the information I have provided  
(please print name)  
in this application is complete and correct and I authorise Edith Cowan University to verify any facts. I understand that if any information is found to be false this application may be cancelled.

If I subsequently accept an offer and enrol in the course I am applying for, I hereby agree that I will observe the Statutes, By-laws and Regulations of Edith Cowan University.

I acknowledge that it is my responsibility to enrol correctly in accordance with the Admissions, Enrolment and Academic Progress Rules and course requirements.

I accept sole responsibility and hereby declare that the University will be in no way liable for any breach by me of licences and/or agreements covering the use of software or the breach of any relevant provisions of the Copyright Act 1968 (as amended).

I understand that:

- authority to collect the information on this form is contained in *The Higher Education Support Act 2003*
- information is collected for programme administration purposes
- information may be shared for these purposes between the Taxation Office, Centrelink, the Department of Education, Science and Training and any other authorized departments
- information may not otherwise be disclosed without my consent unless authorized or required by law.

I consent to receiving information electronically unless alternate communication arrangements have been approved by ECU and agree to access the contents of my Edith Cowan University student e-mail account on a regular basis.

I understand that giving false or misleading information is a serious offence under the Criminal Code.

I understand that during the period of my enrolment, Edith Cowan University may require me to provide documentation to verify my citizenship status.

STUDENT SIGNATURE:

DATE:

### CHECKLIST – Before submitting this Application for Cross Institutional Enrolment have you:

- Checked that you have completed all the sections of this form (including Education Qualifications)?
- Attached **certified** copies of your:
  - Most recent official academic transcript;
  - Approved application for Cross Institutional enrolment from your Home University;
  - For Undergraduate students; evidence of Fees Status at Home University ie: latest Commonwealth Assistance Notice or Invoice.
- Read and signed the Declaration? (Your application will not be processed without your signature)

### YOUR APPLICATION CANNOT BE ASSESSED WITHOUT RELEVANT DOCUMENTATION ATTACHED DOCUMENT CERTIFICATION

All supporting documents must be originals or correctly certified copies of the original documents. Photocopies, scans, faxes and website printouts are not acceptable. Certification can be carried out by:

- Student Central staff at ECU; or
- The official records department of the institution that originally issued the documents; or
- The Admissions Office or Student Administration of any Australian University; or
- Within Australia, anyone who is currently employed as a Justice of the Peace; commissioner of declarations, pharmacist; credit union branch manager; bank manager; barrister, solicitor or patent attorney; police officer in charge of a police station or of the rank of sergeant and above; medical practitioner; postal manager; principal of an Australian secondary college, high school or primary school; accountant – member of the Institute of Chartered Accountants in Australia or CPA Australia or the National Institute of Accountants or the Association of Taxation and Management Accountants or Registered Tax Agents; or
- Overseas, an Australian overseas diplomatic mission and Australian Educational Centres or Notary Public; or
- The Administration Office at any TAFE College; or
- Western Australian Tertiary Institutions Service Centre, Queensland Tertiary Admissions Centre, South Australian Admissions Centre, Universities Admissions Centre (NSW and ACT) or Victorian Tertiary Admissions Centre.

Applicants are advised that the authorised officer should verify each document by writing 'This is a true copy of the original document sighted by me', then signing the statement, printing their name, address, contact telephone number, profession or occupation or organisation, date verified and including the official stamp or seal of the verifier's organisation on the copy, if the organisation has such a stamp.

## HOW TO APPLY:

*Applicants for Cross Institutional Enrolment can be lodged directly to ECU in person or via mail.*

### WHERE TO SUBMIT YOUR APPLICATION

#### In Person at any Student Central Counter:

Bunbury campus, Robertson Drive, Building 1  
Joondalup campus, 270 Joondalup Drive, Building 18  
Mount Lawley campus, 2 Bradford Street, Building 3

#### By Post for PERTH METRO CAMPUSES:

Admissions Office  
Edith Cowan University  
270 Joondalup Drive  
JOONDALUP WA 6027

#### For BUNBURY REGIONAL CAMPUS

Student Administration  
South West campus (Bunbury)  
Edith Cowan University  
Robertson Drive  
BUNBURY WA 6230

### WHEN TO SUBMIT YOUR APPLICATION

Students who are eligible to apply direct to ECU must submit their application before the commencement of the semester, but as there are limited places in some courses we recommend submitting application as soon as possible. Closing dates can change without notice, therefore we advise you to contact ECU to confirm the closing dates by checking our website at: <http://reachyourpotential.com.au/> or contacting Student Recruitment on (08) 6304 6304 or email: [enquiries@ecu.edu.au](mailto:enquiries@ecu.edu.au).

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### ACKNOWLEDGEMENT OF RECEIPT OF APPLICATION

**Note: DO NOT DETACH THIS SLIP IF YOU ARE SUBMITTING BY POST**

If you have not received an acknowledgement of receipt of your application within 14 working days of posting or lodging your application, contact ECU Admissions Office on:

Phone: (08) 6304 3434

Fax: (08) 6304 2045

Email: [admissions@ecu.edu.au](mailto:admissions@ecu.edu.au)

Name:

Course:

(Applicant to complete)

OFFICE USE
Campus and Date Stamp