APPLICATION FOR CONCURRENT COURSE ENROLMENT

PLEASE PRINT CLEARLY IN BLACK INK

Form: SSC-130/06/09

This form must be completed by students who wish to commence an additional course while still enrolled in their current course at ECU.

Please see over for “Instructions for Students”.

STUDENT NUMBER

SURNAME/FAMILY NAME  (Block Letters) GIVEN NAME/S  (Block Letters)

ADDRESS

EMAIL:  DAYTIME PHONE:

NAME OF CURRENT COURSE:

SEMESTER / YEAR OF INTENDED COMPLETION:  /

FACULTY / SCHOOL:

NAME OF ADDITIONAL COURSE:

SEMESTER / YEAR OF INTENDED COMMENCEMENT:  /

FACULTY / SCHOOL:

REASONS FOR SEEKING CONCURRENT ENROLMENT:

PROPOSED ENROLMENT FOR CONCURRENT SEMESTER(S):

SIGNATURE:  DATE

OFFICE USE ONLY – *See over for ‘Instructions for Staff’

1  ADMISSIONS OFFICE:  History List Attached:  Yes ☐ No ☐

2  * FACULTY OF CURRENT COURSE:  Associate Dean T&L  Approved:  Yes ☐ No ☐  Signature  Date

3  *FACULTY OF ADDITIONAL COURSE:  Associate Dean T&L  Approved:  Yes ☐ No ☐  Signature  Date

4  ADMISSIONS OFFICE:  Person Note Added:  Yes ☐ No ☐  Signature  Date
INSTRUCTIONS FOR STUDENTS:

Students wishing to apply for concurrent enrolment in two courses must:
1. Be currently enrolled in a course at ECU for which they are in ‘Good Standing’;
2. International students must present a valid COE for their current course with this application – if COE exempt, refer to ECUI to obtain a signed approval;
3. Submit an application, via ECU’s online portal (eAdmissions), for the additional course they wish to enrol in;
4. Complete this form which may be uploaded as part of the eAdmissions application; or
5. Lodge at a Student Central or mail to the Admissions Office (or International Admissions Office if appropriate).

CONTACT DETAILS:

Bunbury Student Central  Joondalup Student Central  Mount Lawley Student Central
Building 1  Building 18  Building 3
Edith Cowan University  Edith Cowan University  Edith Cowan University
Robertson Drive  270 Joondalup Drive  2 Bradford Street
Bunbury WA 6230  Joondalup WA 6027  Mount Lawley WA 6050
Facsimile: 9780 7800  Facsimile: 6304 5188  Facsimile: 9370 6188
southwest@ecu.edu.au  enquiriesl@ecu.edu.au  enquiries@ecu.edu.au
Bunbury Map Link  Joondalup Map Link  Mount Lawley Map Link
Admissions Office  International Admissions Office
Building 31  Building 18
Edith Cowan University  Edith Cowan University
270 Joondalup Drive  270 Joondalup Drive
Joondalup WA 6027  Joondalup WA 6027
Telephone: 6304 3434  Telephone: 6304 5377
Facsimile: 6304 2045  Facsimile: 6304 2116
admissions@ecu.edu.au  international@ecu.edu.au
Joondalup Map Link  Joondalup Map Link

INSTRUCTIONS FOR STAFF:

Once the Application for the Additional course, including the Application for Concurrent Course Enrolment, is received at the Admissions Office:

1. The application is entered onto Callista and assessed for eligibility for the additional course.
2. If eligible, the Application for Concurrent Course Enrolment is forwarded to the ADTL aligned to the current course being studied, along with a ‘History list’.
3. If approved by the ADTL, the form is then forwarded to the School of the additional course or returned to Admissions if both courses are within the same Faculty.
4. If approved by the second ADTL, the form is then returned to the Admissions Office.

If at any point the application is not approved the form is to be returned to the Admissions Office, who will advise the student.