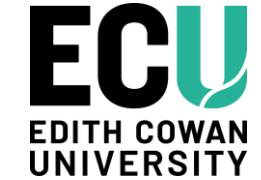


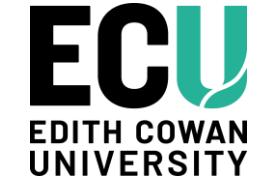
ECU ePermits How To Guide – January 2026



This Guide Will Cover:

- How To Create An Account
- How To Change Your Personal Details
- How To Apply For Your ePermit
- How To View Your Permit
- How To Pay For Your ePermit
- How To Change Your Vehicle Details

How To Create An Account



- To log into ePermits Self Service Portal follow this [link](#)
- ePermits uses your **ECU Single Sign** on to authenticate you to the system
- On the first time of loading ePermits you will be asked to **create** your account

8.1.4.100087

[Home](#) > [User Profile](#)

Create User Profile - EPermits

Please complete the registration process to proceed further.

User Details

First Name:

Andrew

Surname:

TAYLOR

Address Details

Address *

Enter your address

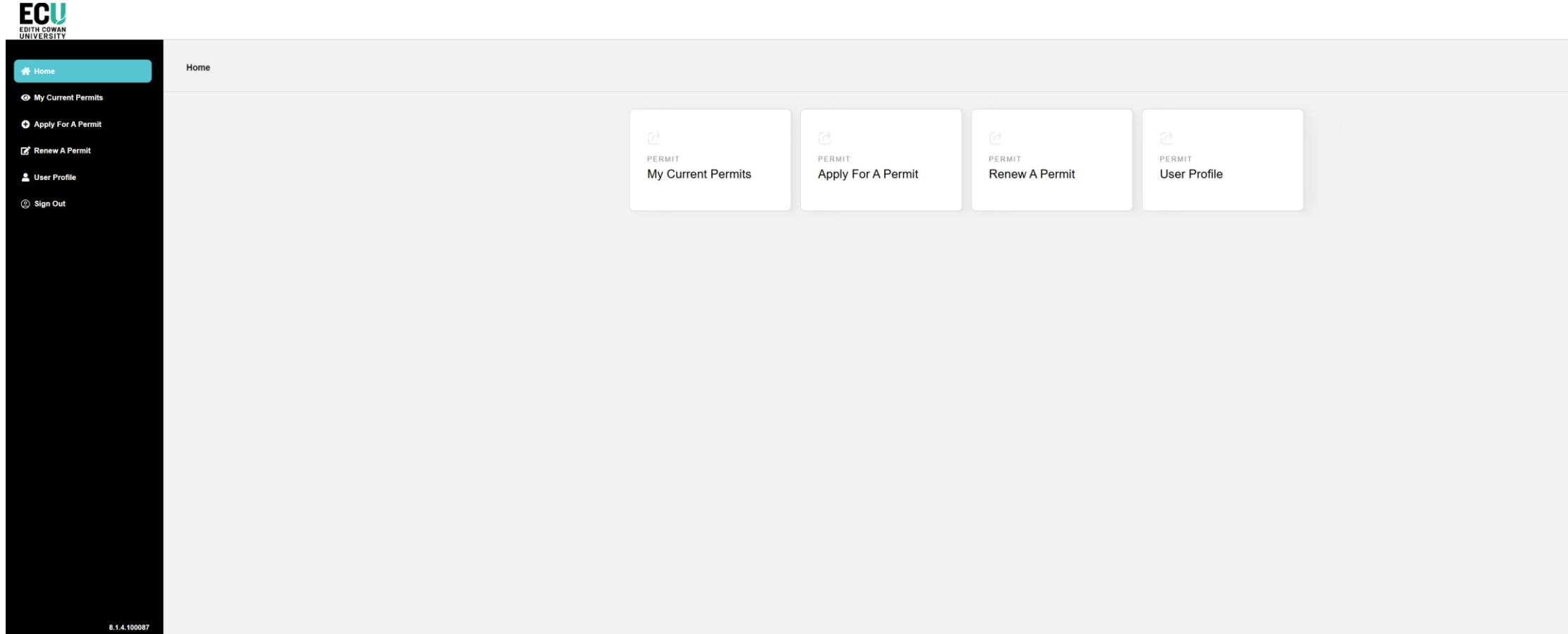
Contact Details

Mobile Phone ***Email ***

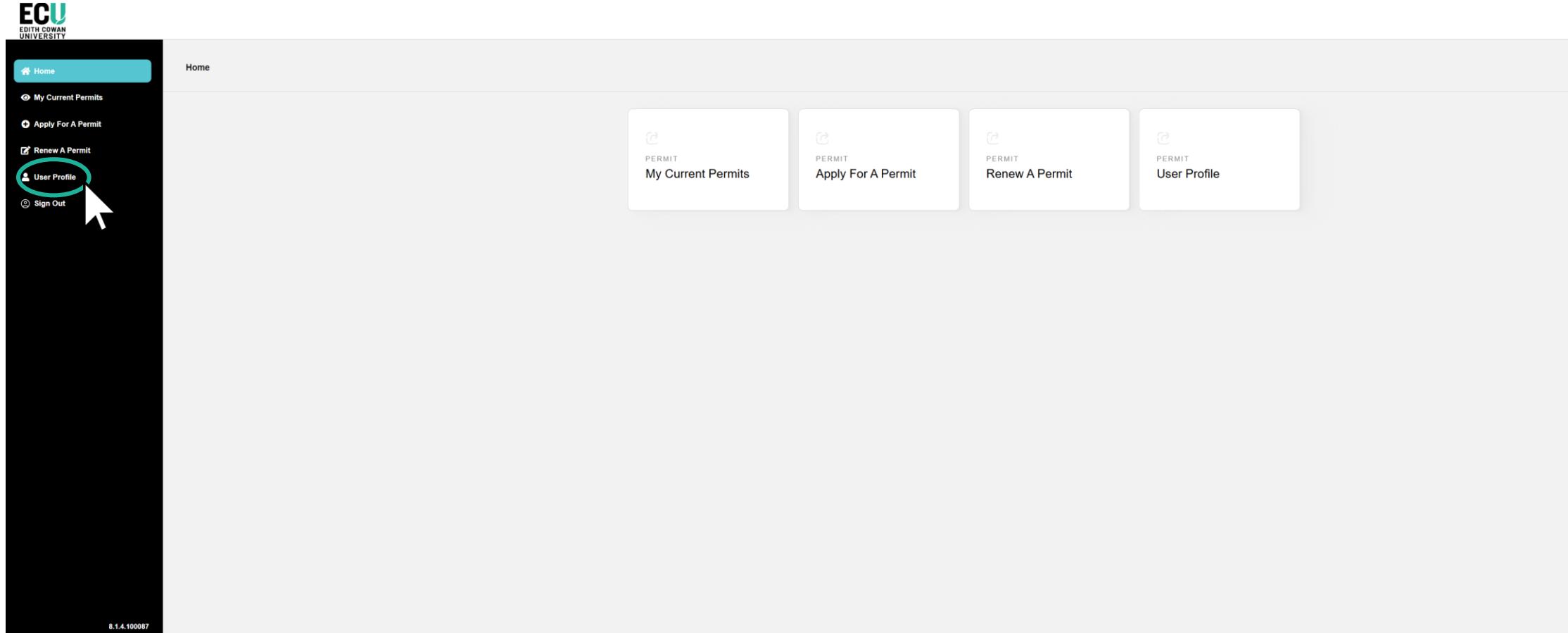
ataylor@lamqa.ecu.edu.au

[Save](#)

- Once Complete, you will be taken to the **HOME** screen:



How To Change Your Personal Details



The screenshot shows a user interface for managing permits. On the left, a sidebar menu is visible with the following items:

- Home (selected)
- My Current Permits
- Apply For A Permit
- Renew A Permit (with a checked checkbox)
- User Profile (with a circled checkbox and a mouse cursor pointing to it)
- Sign Out

The main content area is titled "Home" and contains four cards:

- PERMIT My Current Permits
- PERMIT Apply For A Permit
- PERMIT Renew A Permit
- PERMIT User Profile

At the bottom left of the main content area, the text "8.1.4.100087" is visible.

Help

Home > User Profile

Edit User Profile - EPermits

User Details

First Name: Andrew Surname: TAYLOR

Address Details

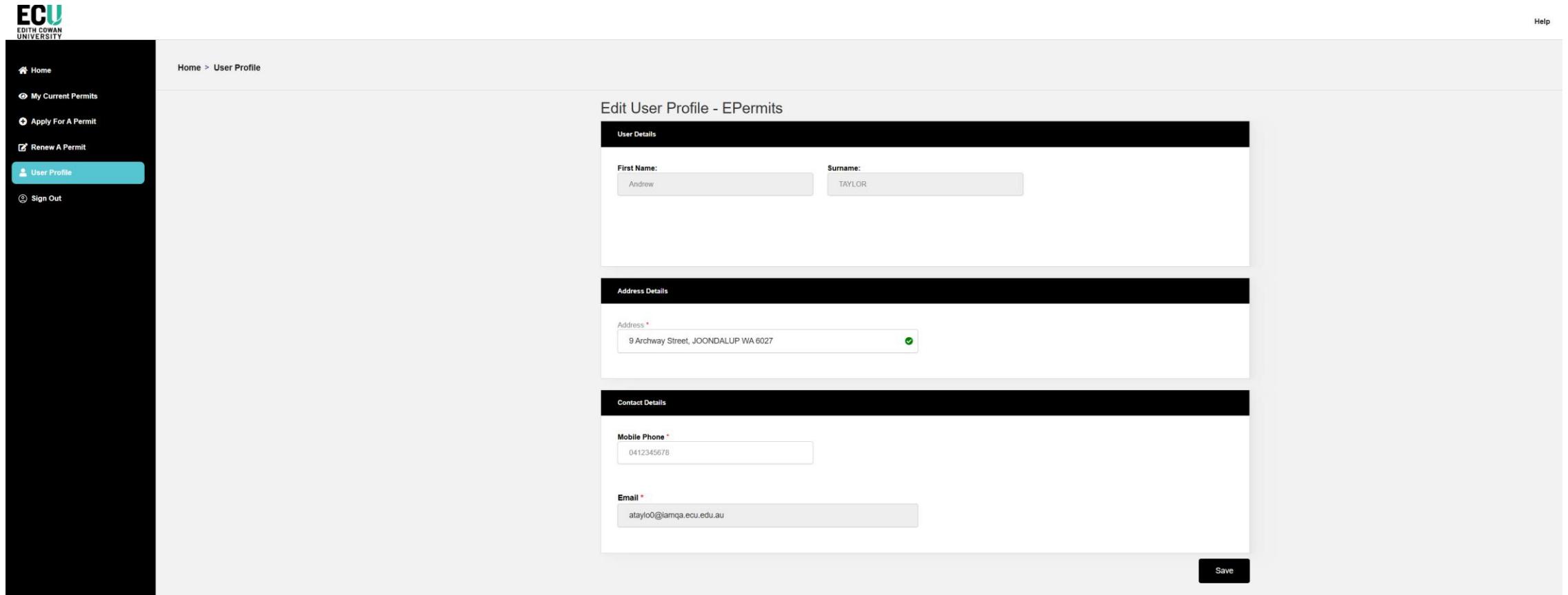
Address * 9 Archway Street, JOONDALUP WA 6027

Contact Details

Mobile Phone * 0412345678

Email * ataylor0@iamqa.ecu.edu.au

Save



How To Apply For Your ePermit

- You will only be able to see eligible permits that are linked to your ECU employment type.
- Most permits will be automatically **GRANTED** after you have processed payment method.
- However, some ePermits can be applied for, but require the ECU Traffic Team to **approve** before they are granted – for example:

Reserved

City Campus

Athena Swan

Equity

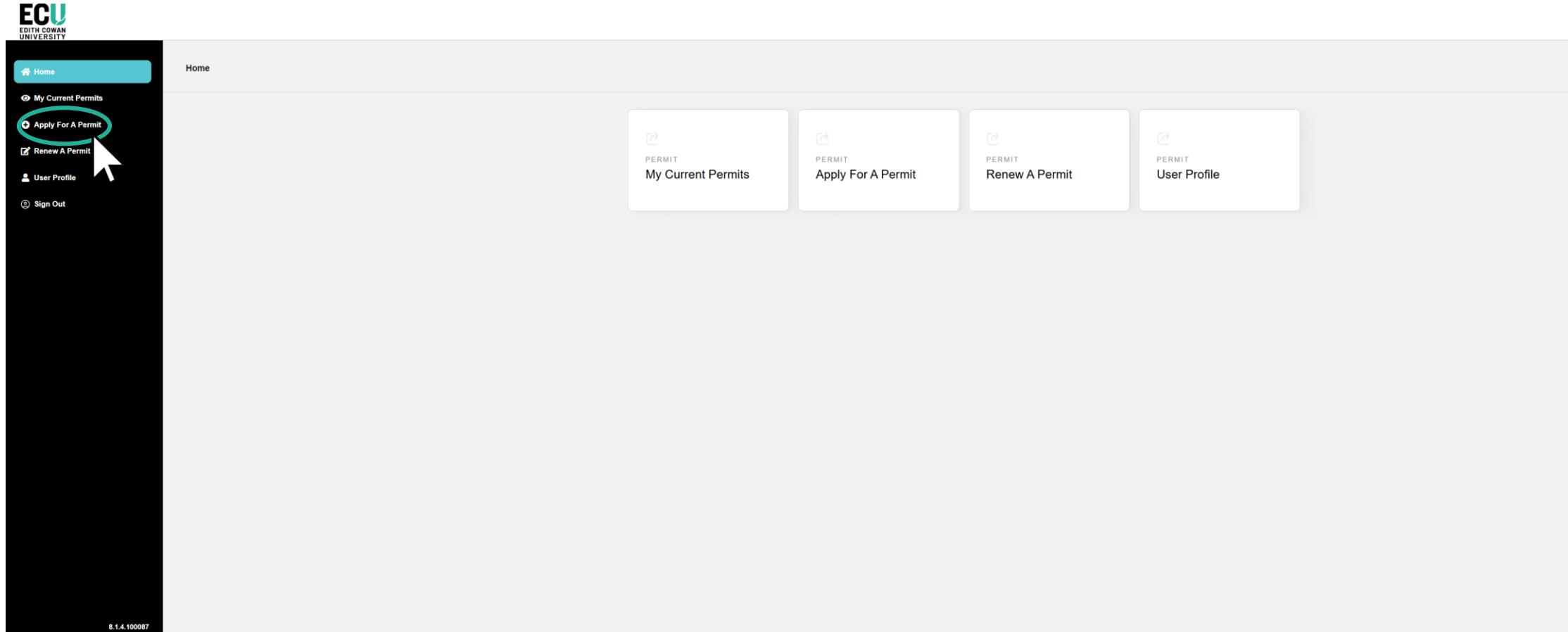
CLV

- These permits will require a document to be uploaded to support your application, for example a line managers authorisation email.
- Just because you have applied for a permit type does not mean it is valid – it must show **GRANTED** on the system.

Payment Options:

- Staff - Salary Sacrifice Deduction & Paying Up Front
- Students - Pay Up Front option only

- From the **HOME** screen:



[Home](#)[My Current Permits](#)[Apply For A Permit](#)[Renew A Permit](#)[User Profile](#)[Sign Out](#)[Home > Permit Group](#)

Select a tile below to begin the permit application process.



PERMIT

1. Guest

[Apply For Permit](#)

PERMIT

2. Staff

[Apply For Permit](#)

PERMIT

3. Staff - ECC / Guild

[Apply For Permit](#)

PERMIT

4. Staff - City Campus
And Joondalup[Apply For Permit](#)

PERMIT

5. Other (Equity /
Athena Swan)[Apply For Permit](#)

PERMIT

6. Student

[Apply For Permit](#)

PERMIT

7. Student - ECC

[Apply For Permit](#)

PERMIT

8. Student Village

[Apply For Permit](#)

Help

ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Staff

Permit Type *

— Please Select —

... Please Select ...

Part-time Annual Permit (One-Off)

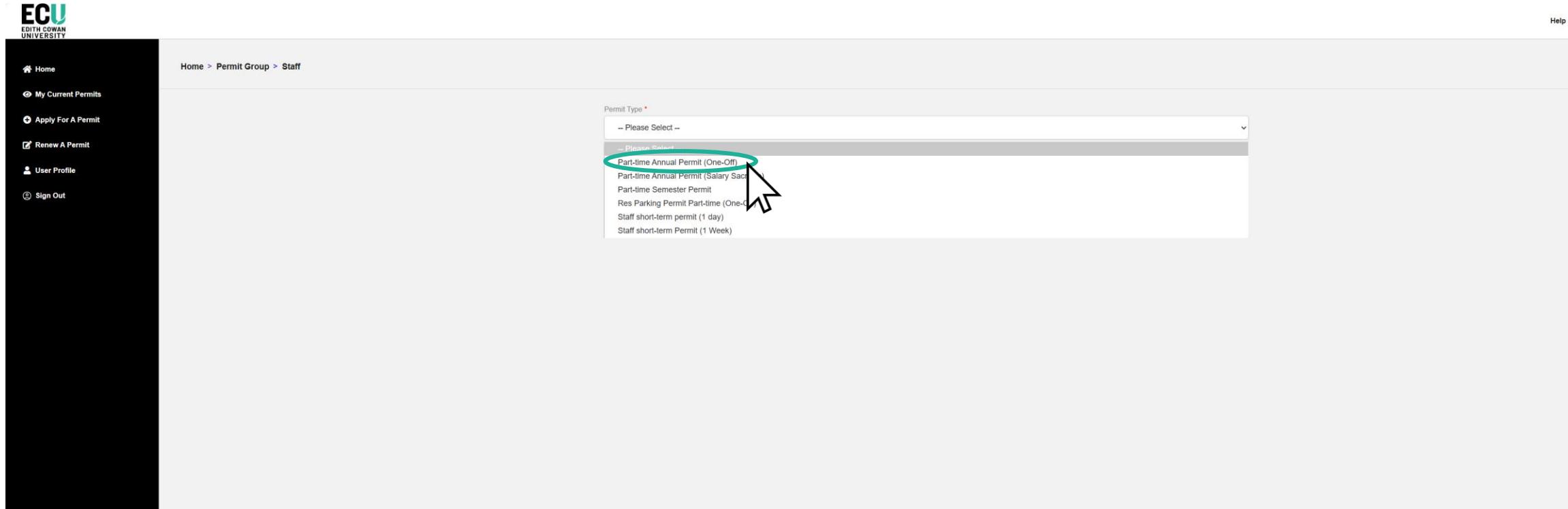
Part-time Annual Permit (Salary Sacrifice)

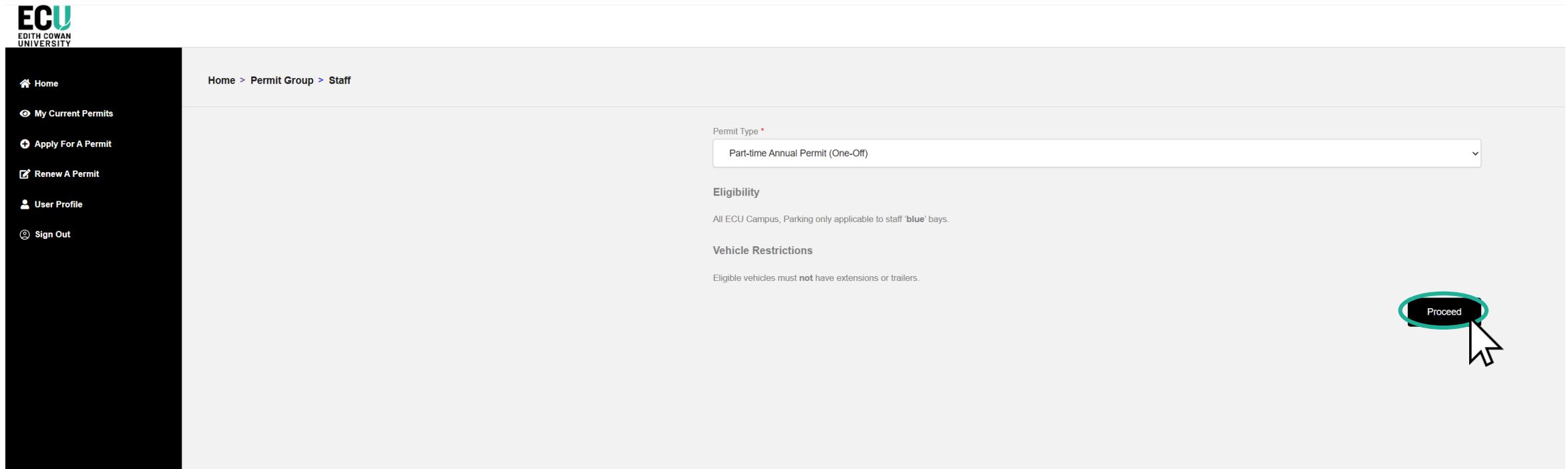
Part-time Semester Permit

Res Parking Permit Part-time (One-Off)

Staff short-term permit (1 day)

Staff short-term Permit (1 Week)





ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Staff

Permit Type *

Part-time Annual Permit (One-Off)

Eligibility

All ECU Campus, Parking only applicable to staff 'blue' bays.

Vehicle Restrictions

Eligible vehicles must **not** have extensions or trailers.

Proceed

🕒 Resume Later ✓ Submit ⏪ Renew ✘ Withdraw ⏴ Close

Permit Type *

Part-time Annual Permit (One-Off)

Permit Details

Date Range

Jan 1, 2025 - Dec 31, 2025

Start Date *

28/11/2025

End Date *

31/12/2025

Status - *Incomplete*

Fee

Permit Fee	\$187.79
Final Amount	\$187.79

Payment Details

Payment Method *

Gateway

Payment Instructions

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit.
You will be redirected to the ECU Payment Portal to complete your payment.



Once your permit status changes to "Awaiting Payment", click "Pay" on your permit.
You will be redirected to the ECU Payment Portal to complete your payment.

User Details

First Name

Andrew

First Name

Last Name

TAYLOR

Last Name

Mobile Phone

0412345678

Mobile Phone

Email

ataylo0@iamqa.ecu.edu.au

Email

Address



Vehicles

Vehicles Remaining : 1

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
--------------	-------	------	------	-------	-------	--------	--------

This permit does not have any vehicles.

Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later

Submit

ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details

Vehicle Details

Vehicle Registration * Vehicle State *
Vehicle Type Vehicle Make
Vehicle Model Vehicle Colour

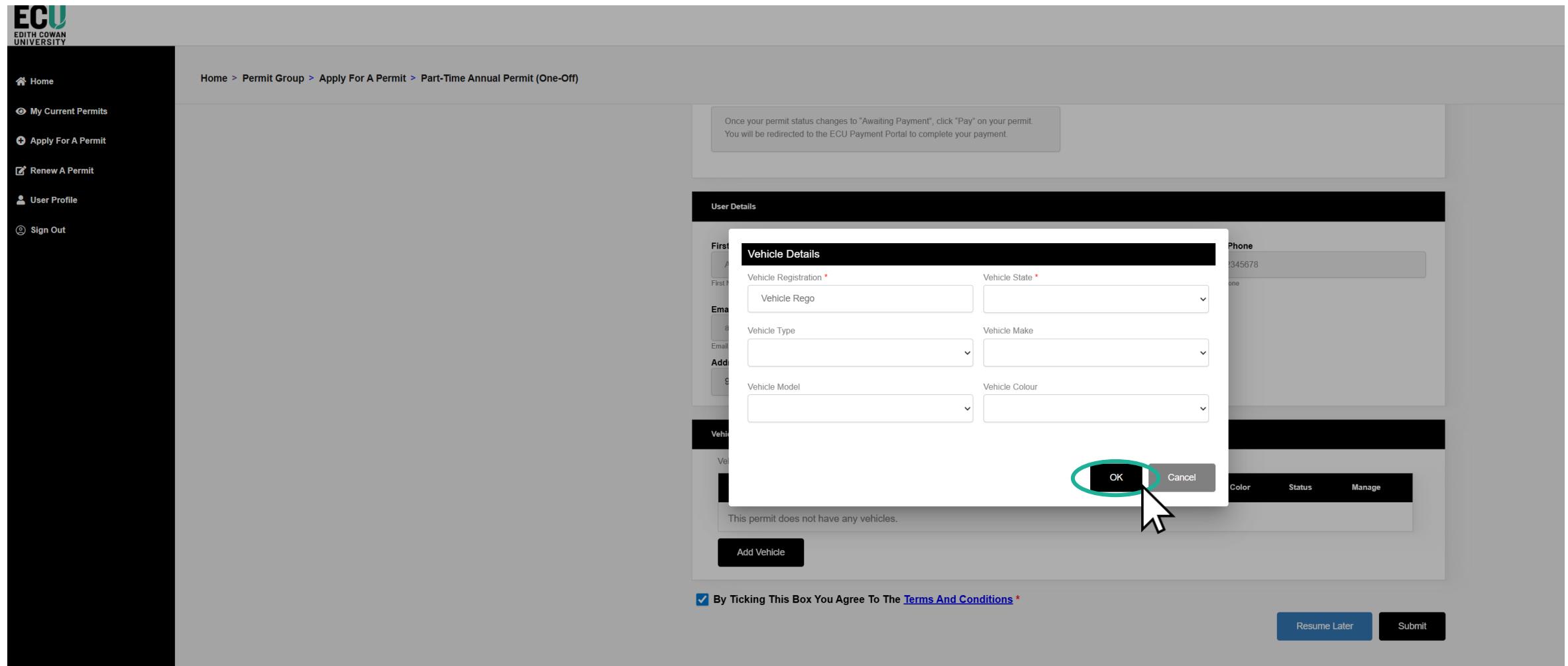
OK Cancel

This permit does not have any vehicles.

Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later Submit



Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details							
First Name	Last Name	Mobile Phone					
Andrew	TAYLOR	0412345678					
First Name	Last Name	Mobile Phone					

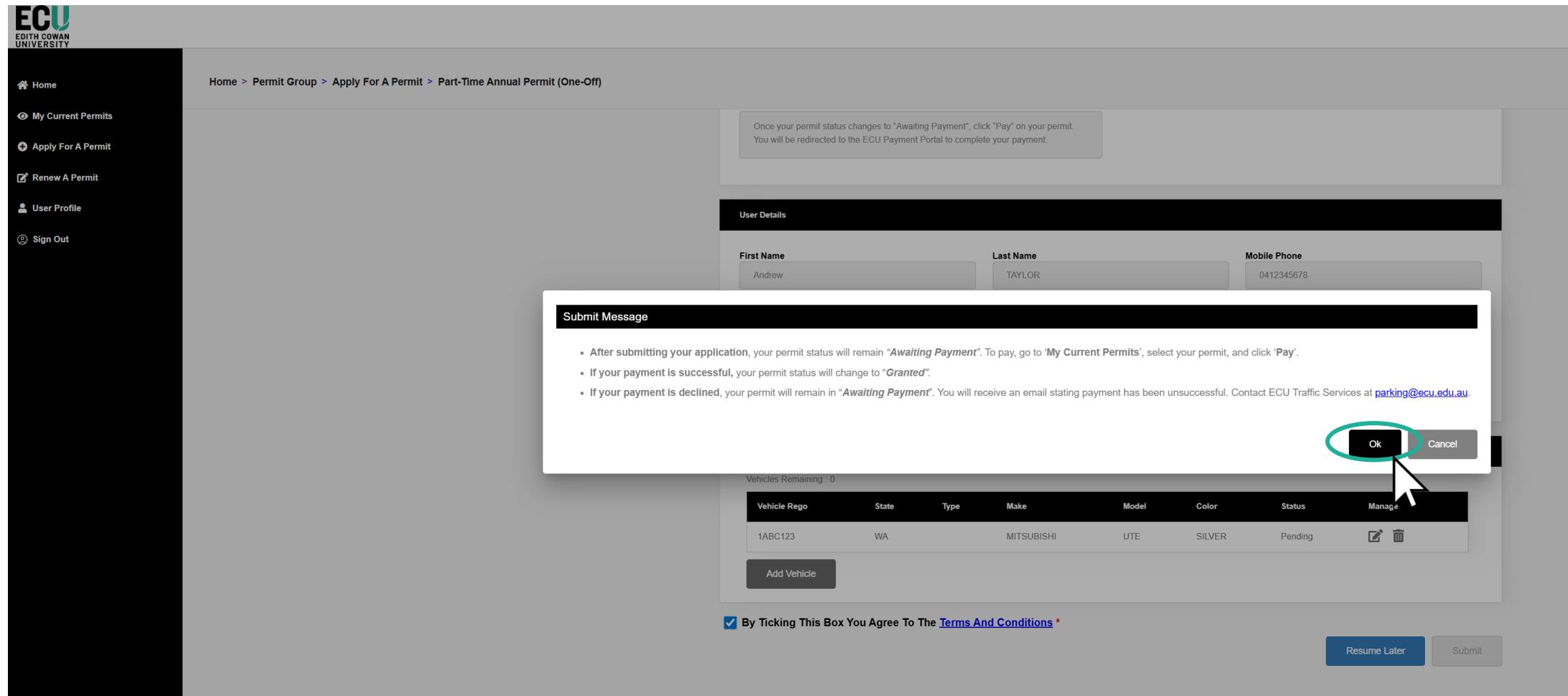
Email: ataylo0@iamqa.ecu.edu.au

Address:

Vehicles							
Vehicles Remaining : 0							
Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Pending		

By Ticking This Box You Agree To The [Terms And Conditions](#) *





Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details

First Name	Last Name	Mobile Phone
Andrew	TAYLOR	0412345678

Submit Message

- After submitting your application, your permit status will remain "**Awaiting Payment**". To pay, go to **'My Current Permits'**, select your permit, and click **'Pay'**.
- If your payment is **successful**, your permit status will change to "**Granted**".
- If your payment is **declined**, your permit will remain in "**Awaiting Payment**". You will receive an email stating payment has been unsuccessful. Contact ECU Traffic Services at parking@ecu.edu.au.

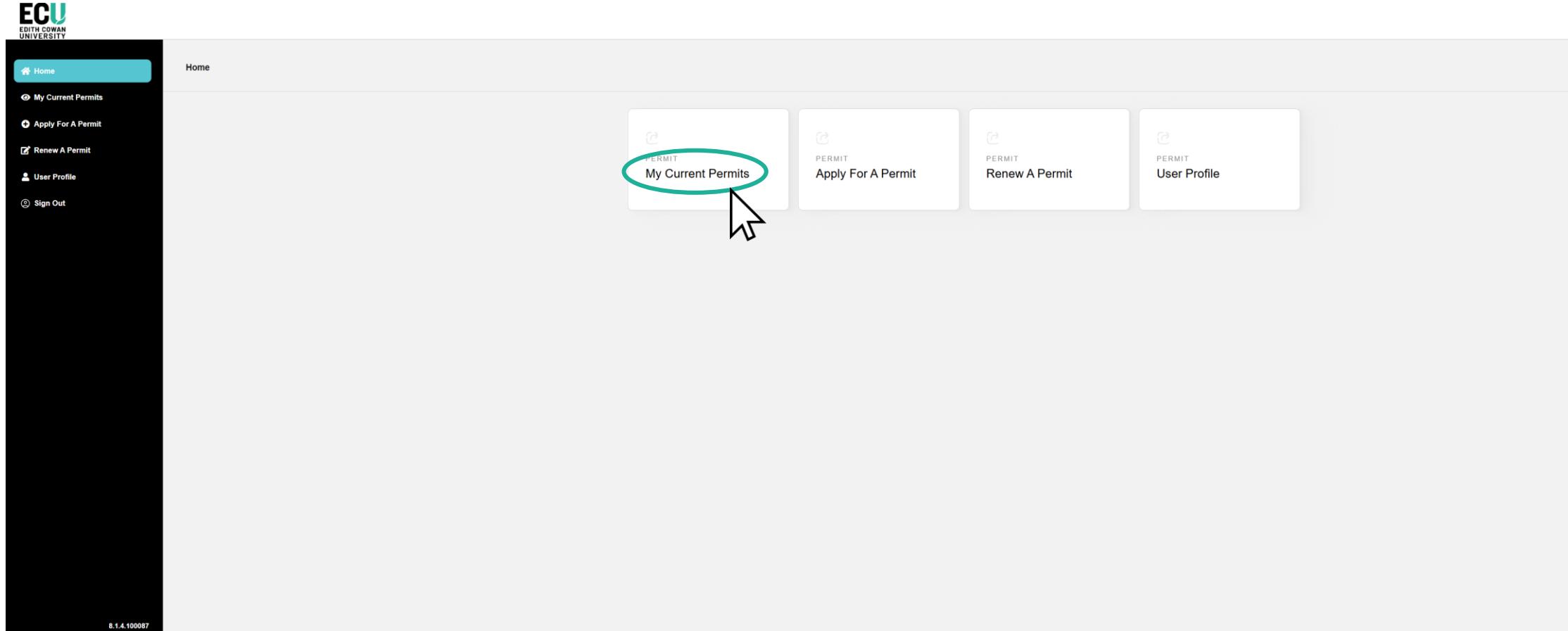
Vehicles Remaining: 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Pending		 

By Ticking This Box You Agree To The [Terms And Conditions](#) *

[Resume Later](#) [Submit](#)

- You will be taken back to the **HOME** screen:



Home > My Current Permits

My Current Permits

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date	Actions
10000	Standard	\$187.79	Part-Time Annual Permit (One-Off)	Awaiting Payment		28-11-2025	 

Include Expired Permits

1

Home > Permit Group > Apply For A Permit >

Permit Number * Resume Later Submit Pay Renew Withdraw Close

Permit Type *

Permit Details

Date Range

Start Date * End Date *

Status - Awaiting Payment

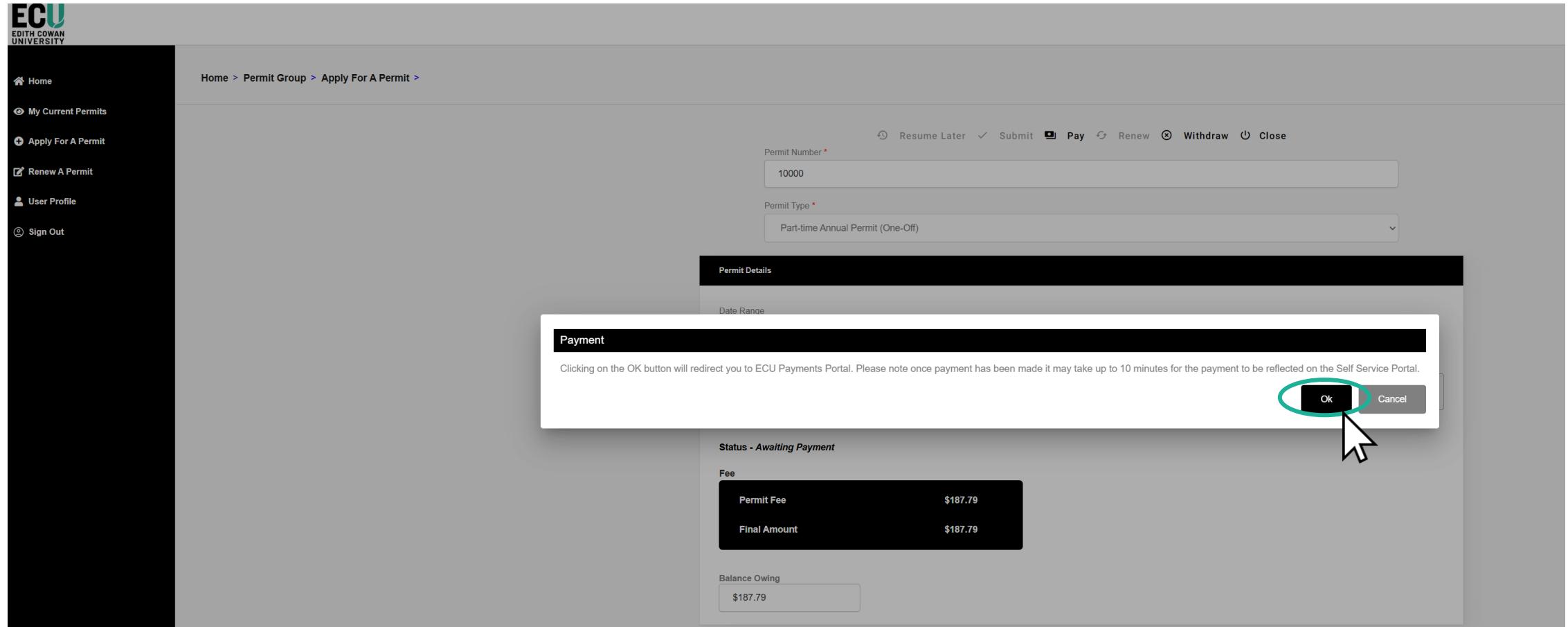
Fee

Permit Fee	\$187.79
Final Amount	\$187.79

Balance Owing

Payment Details

Payment Method *



Home > Permit Group > Apply For A Permit >

Permit Number *
10000

Permit Type *
Part-time Annual Permit (One-Off)

Permit Details

Date Range

Payment

Clicking on the OK button will redirect you to ECU Payments Portal. Please note once payment has been made it may take up to 10 minutes for the payment to be reflected on the Self Service Portal.

Status - Awaiting Payment

Fee

Permit Fee	\$187.79
Final Amount	\$187.79

Balance Owing
\$187.79

Welcome to ECU Payments Portal

[Payment Home](#) [Pay Invoice](#) [My Account](#)

 Items: 1 Total: \$187.79

Payment Method

This is a list of different ways you can pay for your selections. To proceed, please select one of the following.

 Log in to your account to include this transaction in your payment history



Welcome to ECU Payments Portal

Payment Using BPoint

When you click the **Continue** button below you will be redirected to the Commonwealth Bank BPoint secure payment gateway. We do not store any credit card details in our system within our organisation, thus preserving your rights to privacy and protection of your card from unauthorised access. Complete all the payment steps to be returned to our site.

Number	4269
Amount	\$187.79
Email	ata @ .ecu.edu.au







You are paying
ECU Bpoint Test Payment

Biller Code
1380591 - bpoint test

Amount
AUD 187.79

Accepted Cards

Card number

Expiry date **CVN**

NEXT >



Secured by Commonwealth Bank

© Commonwealth Bank of Australia 2009-2025 ABN 48 123 123 124

Cancel

Review Details

You are Paying

Biller Code 1380591 - bpoint

Amount AUD 187.79

Card Number [REDACTED]

Expiry Date [REDACTED]

I am human  Privacy - Terms

[BACK](#) [PAY >](#)

Accepted Cards  

Card number 

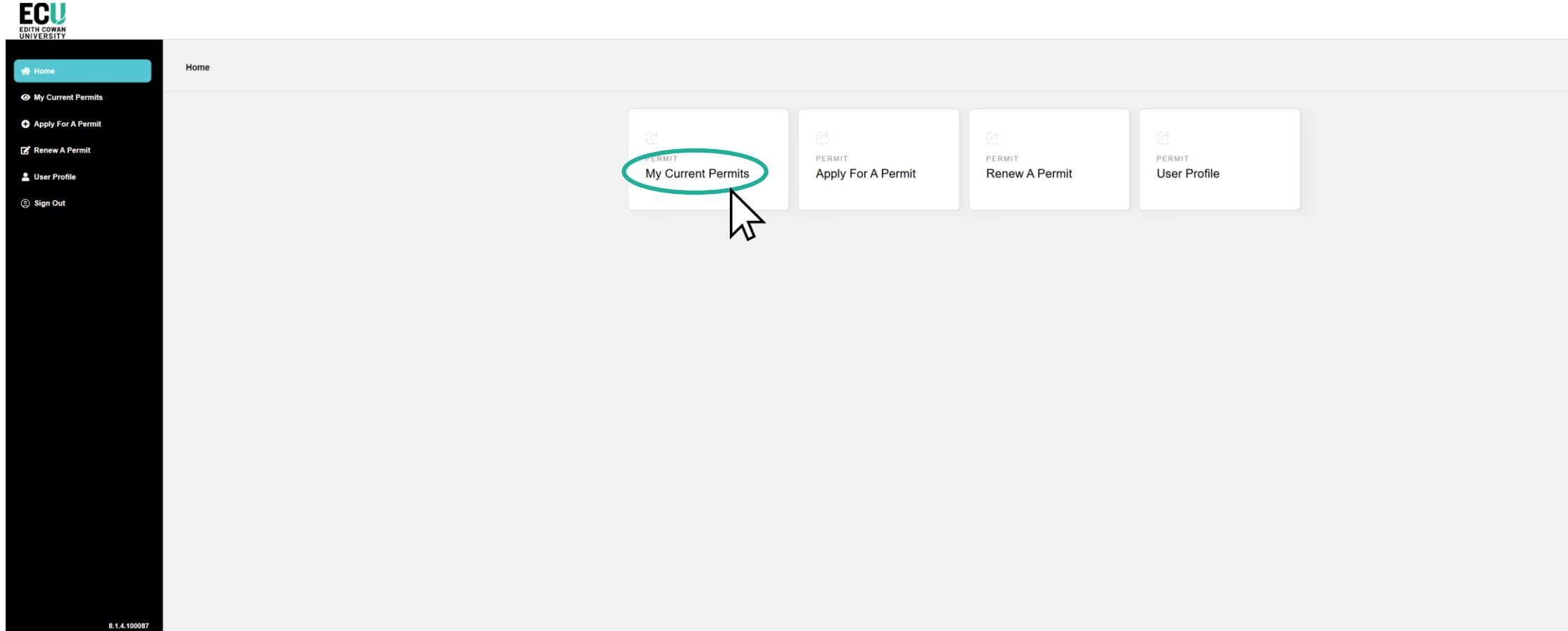
Expiry date 

NEXT >

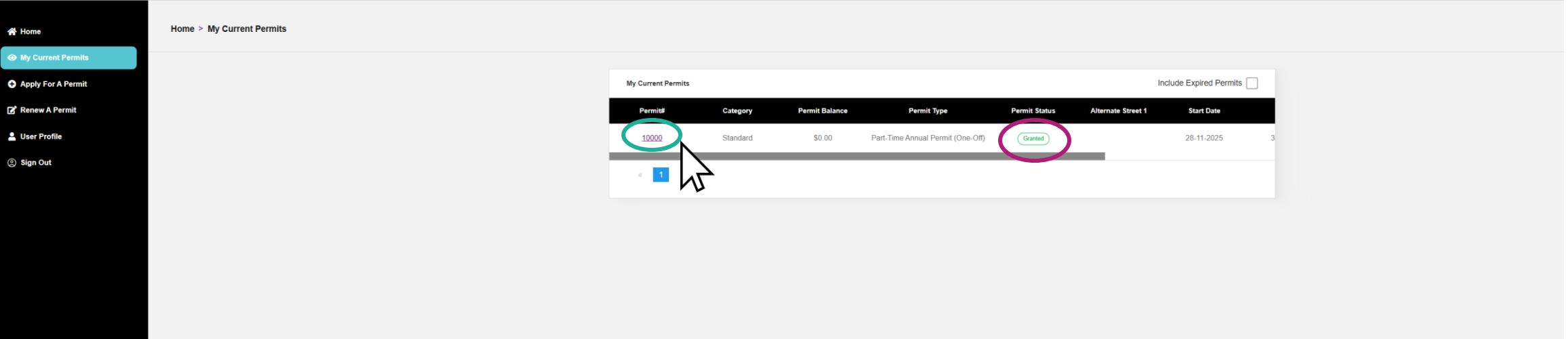
Secured by Commonwealth Bank 

© Commonwealth Bank of Australia 2009-2025 ABN 48 123 123 124

- You will be taken back to the **HOME** screen:



- Your Permit will be shown as **GRANTED**



The screenshot shows the ECU My Current Permits page. The left sidebar has a dark background with white text and icons. The 'My Current Permits' button is highlighted with a teal background and white text. The main content area shows a table titled 'My Current Permits' with the following data:

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
10000	Standard	\$0.00	Part-Time Annual Permit (One-Off)	Granted		28-11-2025

A green circle highlights the '10000' in the Permit# column. A pink circle highlights the 'Granted' status in the Permit Status column. A cursor arrow is pointing at the '10000' value. The top right of the page has a checkbox for 'Include Expired Permits'.

- Your **receipt** number will be shown

Home > Permit Group > Apply For A Permit >

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79			WB01671826

User Details

First Name: Andrew	Last Name: TAYLOR	Mobile Phone: 0412345678
First Name	Last Name	Mobile Phone

Email: ataylo0@iamqa.ecu.edu.au

Address: 9 Archway Street, JOONDALUP WA 6027

Vehicles

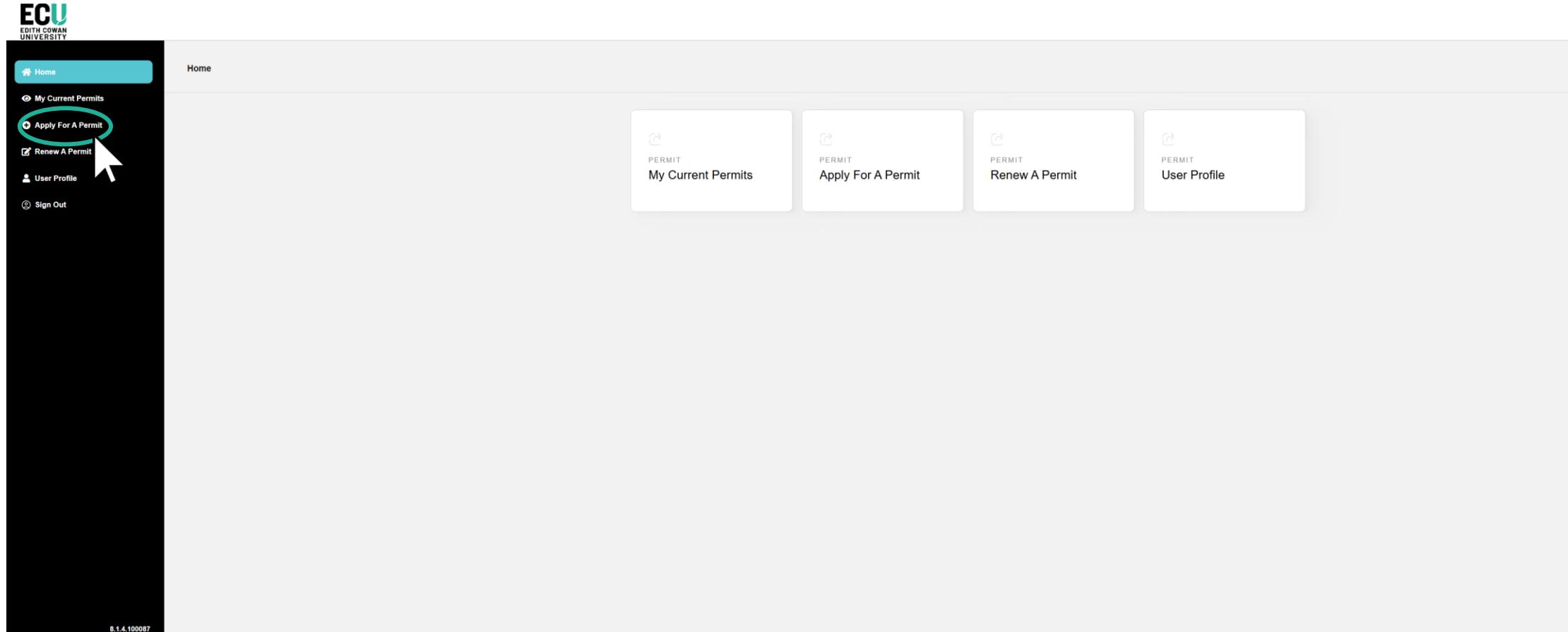
Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted	 	

By Ticking This Box You Agree To The [Terms And Conditions](#) *

[Resume Later](#) [Submit](#)

Salary Sacrifice Payroll Deduction Option

From the **HOME** screen:





Home > Permit Group

Select a tile below to begin the permit application process.



PERMIT

1. Guest

[Apply For Permit](#)



PERMIT

2. Staff

[Apply For Permit](#)



PERMIT

3. Staff - ECC / Guild

[Apply For Permit](#)



PERMIT

4. Staff - City Campus
And Joondalup

[Apply For Permit](#)



PERMIT

5. Other (Equity /
Athena Swan)

[Apply For Permit](#)



PERMIT

6. Student

[Apply For Permit](#)



PERMIT

7. Student - ECC

[Apply For Permit](#)



PERMIT

8. Student Village

[Apply For Permit](#)

ECU
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UNIVERSITY

Home > Permit Group > 2. Staff

Permit Type *

-- Please Select --

-- Please Select --

- Full-time Annual Permit (One-Off)
- Full-time Annual Permit (Salary Sacrifice)**
- Full-time Semester Permit
- Res Parking Permit Full-time (One-Off)
- Res Parking Permit Full-time (Salary Sacrifice)
- Staff short-term permit (1 day)
- Staff short-term Permit (1 Week)

ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Staff

Permit Type *

Part-time Annual Permit (Salary Sacrifice)

Permit Annual Fee \$187.79
Fortnightly Fee \$7.21

Eligibility

All ECU Campus, Parking only applicable to staff 'blue' bays.

Vehicle Restrictions

Eligible vehicles must **not** have extensions or trailers.

Proceed

Resume Later ✓ Submit ⌂ Renew ⌂ Withdraw ⌂ Close

Permit Type *

Part-time Annual Permit (Salary Sacrifice)

Only 1 permit per holder

Permit Details

Start Date *

28/11/2025

Status - *Incomplete*

Payment Details

Payment Method *

--Select Payment Method--

1. Pre-Tax Deduction

2. Post-Tax Deduction

User Details

First Name

Andrew

Last Name

TAYLOR

Mobile Phone

0412345678

Email

ataylo0@iamqa.ecu.edu.au

Address

Payment Method

1. Pre-Tax Deduction

Payment Instructions

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name

Andrew

First Name

Last Name

TAYLOR

Last Name

Mobile Phone

0412345678

Mobile Phone

Email

ataylo0@iamqa.ecu.edu.au

Email

Address

9 Archway Street, JOONDALUP WA 6027



Vehicles

Vehicles Remaining : 1

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
This permit does not have any vehicles.							

Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later

Submit

ECU
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UNIVERSITY

Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Payment Method
1. Pre-Tax Deduction

Payment Instructions
Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

Vehicle Details

Vehicle Registration *	Vehicle State *
1FGH456	WA
Vehicle Type	Vehicle Make
	TOYOTA
Vehicle Model	Vehicle Colour
SUV	RED

OK Cancel

Vehicles Remaining : 1

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
This permit does not have any vehicles.							

Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later Submit

8.1.4.100087

Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Payment Method

1. Pre-Tax Deduction

Payment Instructions

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name	Andrew	Last Name	TAYLOR	Mobile Phone	0412345678
First Name		Last Name		Mobile Phone	

Email

ataylo0@iamqa.ecu.edu.au

Address

9 Archway Street, JOONDALUP WA 6027

Vehicles

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1FGH456	WA	TOYOTA	SUV	RED	Pending	 	

Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later  Submit

ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name Andrew	Last Name TAYLOR	Mobile Phone 0412345678
First Name	Last Name	Mobile Phone

Submit Message

Your permit will be “Granted” immediately and will be added to the salary sacrifice file in the next processing run.

Ok Cancel

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1FGH456	WA	TOYOTA	SUV	RED	Pending	 	

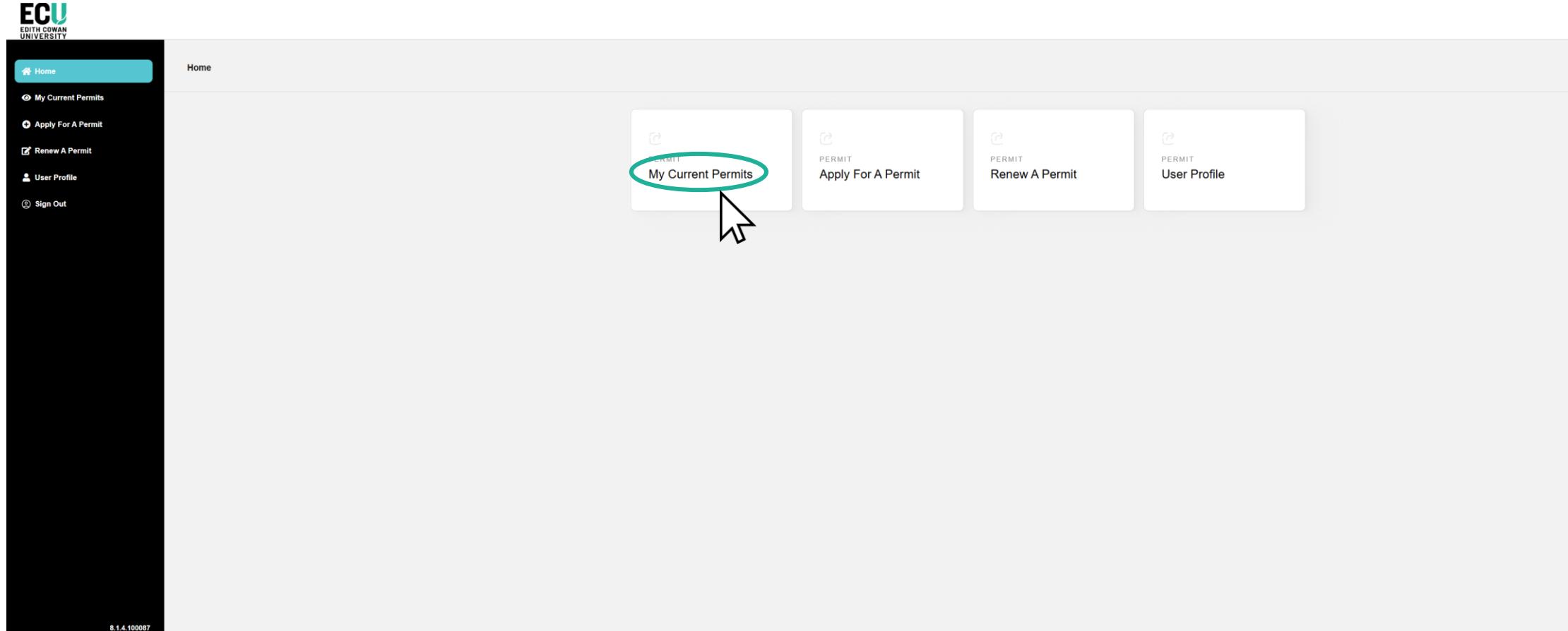
Add Vehicle

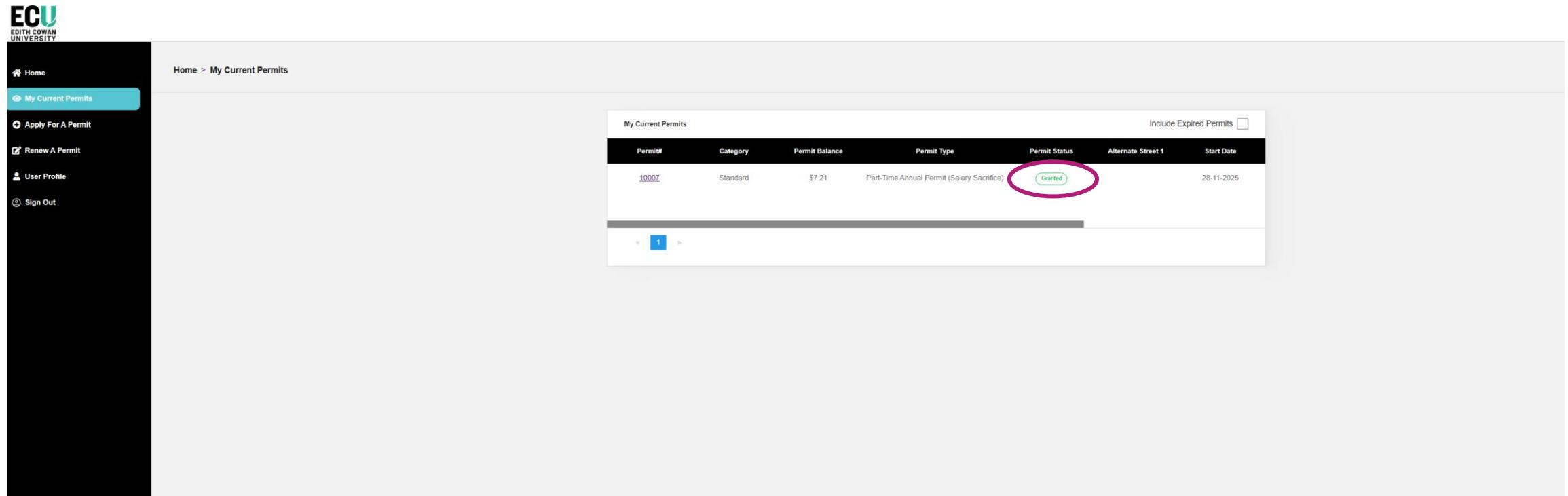
By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later Submit

Salary Sacrifice Payroll Deduction Option

From the **HOME** screen:





Home > My Current Permits

My Current Permits

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
10007	Standard	\$7.21	Part-Time Annual Permit (Salary Sacrifice)	Granted		28-11-2025

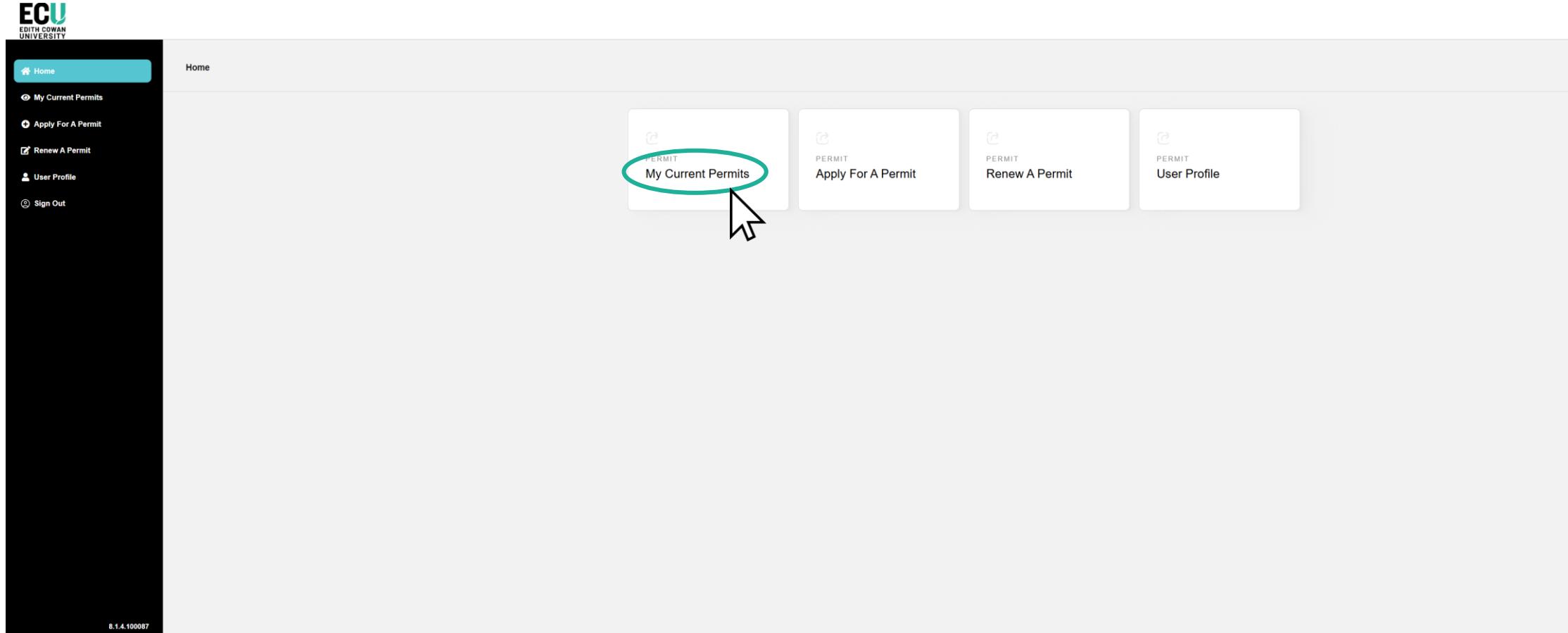
Include Expired Permits

1

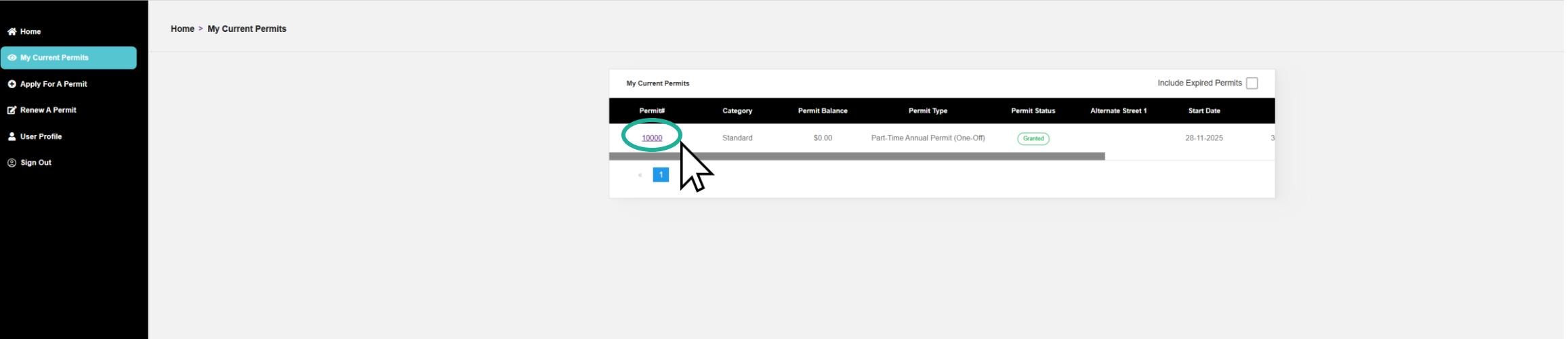
How To Change Your Vehicle Details

- Drivers must make sure the **correct** Rego is attached to your ePermits to prevent getting an infringement
- Multiple and frequent changes of a Rego will **flag** in the system for the ECU Traffic Team to assess.
- Any misuse of this feature will result in permits being **revoked** with no refund.

- You will be taken back to the **HOME** screen:



- Your Permit will be shown as **GRANTED**



The screenshot shows the ECU My Current Permits interface. On the left, a sidebar menu includes Home, My Current Permits (which is selected and highlighted in blue), Apply For A Permit, Renew A Permit, User Profile, and Sign Out. The main content area shows the title 'Home > My Current Permits' and a table titled 'My Current Permits'. The table has columns: Permit#, Category, Permit Balance, Permit Type, Permit Status, Alternate Street 1, and Start Date. A single row is displayed with the following data: Permit# 10000, Category Standard, Permit Balance \$0.00, Permit Type Part-Time Annual Permit (One-Off), Permit Status Granted (highlighted in green), Alternate Street 1 28-11-2025, and Start Date 3. A green circle highlights the 'Granted' status in the table. A cursor arrow points to the '10000' Permit#.

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
10000	Standard	\$0.00	Part-Time Annual Permit (One-Off)	Granted	28-11-2025	3

- Your **receipt** number will be shown

Home > Permit Group > Apply For A Permit >

Payment Instructions						
When ^	Type ^	Method ^	Amount ^	Surcharge ^	Payee Name ^	Reference ^
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79		WB01671826	

User Details

First Name Andrew	Last Name TAYLOR	Mobile Phone 0412345678
First Name	Last Name	Mobile Phone

Email
ataylo0@iamqa.ecu.edu.au

Address
9 Archway Street, JOONDALUP WA 6027

Vehicles

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted	 	

By Ticking This Box You Agree To The [Terms And Conditions](#) *

[Resume Later](#) [Submit](#)

ECU
EDITH COWAN
UNIVERSITY

Home > Permit Group > Apply For A Permit >

Transaction Details

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	\$187.79		WB01671826	

Vehicle Details

Vehicle Registration *	Vehicle State *
1XYZ789	WA
Vehicle Type	Vehicle Make
	KIA
Vehicle Model	Vehicle Colour
SEDAN	ORANGE

OK Cancel

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted	 	

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later Submit

8.1.4.100087

ECU
EDITH COWAN
UNIVERSITY

- Home
- My Current Permits
- Apply For A Permit
- Renew A Permit
- User Profile
- Sign Out

8.1.4.100087

Home > Permit Group > Apply For A Permit >

Payment Instructions

Transaction Details

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79		WB01671826	

User Details

First Name	Last Name	Mobile Phone
Andrew	TAYLOR	0412345678
First Name	Last Name	Mobile Phone

Email

9 Archway Street, JOONDALUP WA 6027

Vehicles

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1XYZ789	WA	KIA	SEDAN	ORANGE	Pending		

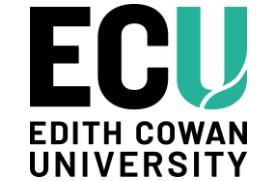
Add Vehicle

By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later

Submit

Any Questions?



Please contact the **ECU Traffic Team**:

- parking@ecu.edu.au
- JO.34.115
- Phone number

Further details, and T&C's for ECU Parking can be found here:

[ECU | Parking : Campus services : Our services : Campus Environments : Centres](#)