

The Office of Governance Services maintains the University Policies database—a searchable database of all of the University's policies. This update provides information about changes to the University Policies database during the period of February 2012 — May 2012.

The policies database is available at the web address <http://www.ecu.edu.au/GPPS/policies/>.

UNIVERSITY RULES

Academic Regalia Rules

The University Council approved Rule Amendment No. 1 of 2012 on the 03 May 2012.

The University Rules can be viewed here

http://www.ecu.edu.au/GPPS/governance_services/uni_rules.html

Academic Misconduct Rules (Students)

The University Council approved Rule Amendment No. 2 of 2012 on the 03 May 2012.

The University Rules can be viewed here

http://www.ecu.edu.au/GPPS/governance_services/uni_rules.html

NEW UNIVERSITY POLICY

- Research Performance Scheme Funding
- Academic Staff Performance Expectations and Outcomes Framework

UPDATED UNIVERSITY POLICIES

APPROVED BY COUNCIL

- Corporate Governance Statement

APPROVED BY VICE-CHANCELLOR

- University Research Medal and Faculty Research Medals
- Academic Prizes
- Assessment Policy
- Submission of Examination Papers
- Moderation of Assessment
- Academic Staff Promotion Policy

UPDATED UNIVERSITY POLICIES

APPROVED BY POLICY OWNER

- Electrical Safety Policy
- English Standards
- Mail
- Parking and Traffic Management on Campus
- Vehicles – University and Private Vehicles Used for University Business
- ECU Master Key Management

RESCINDED POLICIES

- Research (RAI/Residual) Funds Accounts Policy

NEW UNIVERSITY POLICIES

Research Performance Scheme Funding [ad081 / PL237]

This policy outlines the principles for the use of funding awarded under the University's annual internal research performance scheme.

[[POLICY JUMP TO](#)]

Academic Staff Performance Expectations and Outcomes Framework [hr175 / PL238]

The ECU Academic Staff Performance Expectations and Outcomes Framework ("The Framework") is designed to provide Academic staff with clarity on performance expectations in the core areas of academic work at ECU:

- Learning and Teaching;
- Research and Creativity; and
- Academic Leadership and Service

[[POLICY JUMP TO](#)]

UNIVERSITY POLICY UPDATES

APPROVED BY COUNCIL

Corporate Governance Statement [ad021 / PL056]

This document is intended to assist current and future members of Council, and executive management and senior staff of the University in carrying out their respective roles. Furthermore, it is intended to inform staff and student members of the broader University community about governance processes at the University, while also serving a similar purpose for the external community, including stakeholders such as governments.

[\[POLICY JUMP TO \]](#)

APPROVED BY VICE-CHANCELLOR

University Research Medal and Faculty Research Medals [ac072 / PL045]

This policy defines the processes for the administration and awarding of the University Research Medal and the Faculty Research Medals.

[\[POLICY JUMP TO \]](#)

Academic Prizes [ac002 / PL001]

To provide a framework to guide and assist the University in the establishment and administration of academic prizes.

[\[POLICY JUMP TO \]](#)

Assessment Policy [ac031 / PL014]

This policy governs the conduct of all student assessment at Edith Cowan University. The purpose of this policy is to describe an assessment process that is valid, reliable and carried out fairly, objectively, consistently and in a timely manner.

[\[POLICY JUMP TO \]](#)

Submission of Examination Papers [ac077 / PL050]

ECU staff will write, transmit, approve and submit examination papers to the Student Services Centre in accordance with this policy.

[\[POLICY JUMP TO \]](#)

Moderation of Assessment [ac080 / PL053]

This policy governs the process of ensuring equivalence in assessment among all unit offerings.

[\[POLICY JUMP TO \]](#)

Academic Staff Promotion Policy [hr124 / PL162]

To allow academic staff to be promoted to a higher classification level, having demonstrated that they meet the requisite standards, expertise and sustained performance commensurate with the respective classification, in accordance with the Academic Staff Performance and Expectations Outcomes (ASPEO) Framework.

[\[POLICY JUMP TO \]](#)

APPROVED BY POLICY OWNERS

Electrical Safety Policy [fs029 / PL113]

[\[POLICY JUMP TO \]](#)

English Standards [ac062 / PL035]

[\[POLICY JUMP TO \]](#)

Mail [fs001 / PL104] [\[POLICY JUMP TO \]](#)

Parking and Traffic Management on Campus

[fs013 / PL107] [\[POLICY JUMP TO \]](#)

Vehicles – University and Private Vehicles Used for University Business [fs031 / PL114]

[\[POLICY JUMP TO \]](#)

ECU Master Key Management [fs035 / PL118]

[\[POLICY JUMP TO \]](#)

FURTHER INFORMATION

POLICIES AND THEIR DEVELOPMENT

Policy Framework Policy [ad063 / PL086]

This policy was approved by Council on 26 June 2008.

This policy provides a framework for the development and maintenance of University policies and is intended to increase consistency and transparency in decision-making across the University.

[[POLICY JUMP TO](#)]

Policy Template

All new and reviewed policies should be in the format of this approved Policy Template.

[[POLICY TEMPLATE JUMP TO](#)]

Policy Guidelines

These guidelines will provide you with additional information about how to develop a policy

[[POLICY GUIDELINES JUMP TO](#)]

Policy Contacts

For useful contact information about policies at ECU.

[[POLICY CONTACTS JUMP TO](#)]

POLICY DATABASE

INFORMATION ABOUT THE NEW ECU POLICY AND LEGISLATION DIRECTORY

The new ECU Policies and Legislation Directory is now open for access to all staff to peruse and test it. Please note it is still in development, but is currently located at:

<http://trim-gateway/policies%20and%20procedures/default.aspx>

This system will replace the existing policy database, and represents improved searching ability (all policy documents are stored internally within the TERMS database) & makes available policy documents in the standard formats of PDF & txt in addition to the University Statutes, Rules and By-Laws,

Searching of the database can be performed using any of the following methods:

1. Search functionality across all policies, rules statutes & by-laws includes:
 - 'Title'
 - 'Title & Abstract' (*the 'Abstract' refers to the 'Intent' section of a policy*)
 - 'Owner'
 - 'Document Code' (*please note that there will be a new numbering system for policies, so as to include references to Statutes, Rules and By-Laws. You will be unable to search via old document codes*)
2. the 'Browse For' window allows for searching across four main categories:
 - Research
 - Studying
 - Working
 - Statutes, University Rules & By Laws
3. An additional feature, searching via the displayed list of Thesaurus keywords, allows users to select from the alphabetical list of keywords, and then click on the appropriate term to display all records linked to that term.

Please take the time to look at the new Policy and Legislation Directory and if you have any queries feel free to contact either Aisling Vennitti (a.ging@ecu.edu.au or ext 2443) or Barry Green (b.green@ecu.edu.au or ext 2060).