

Field Leader Statement of Understanding

I; hereby declare that I have read in full the SSCI Field Procedures Manual and understand its scope and content, as well as my responsibilities as a **Field Leader**.

Field Leader

I was given instruction in:

- Field operation registration
- Risk assessment, emergency plans, and implementation of emergency protocols
- SSCI fieldwork permission.
- Requirements for nominated contacts
- The need for pre-work briefings
- Defective equipment tagging and reporting procedures

I demonstrated competency in:

- Completing the pre-trip paperwork
- Working knowledge of:
 - SSCI The Fieldwork Risk Register
 - SSCI Manual
 - Emergency Situations
- Locating, identifying and describing the use of all safety equipment:

1.	
2.	
3.	
4.	
5.	
6.	

- Describing the weather and operating limits for SSCI Fieldwork
- Delivering a pre-work brief
- Managing a rescue drill

I acknowledge that I; am/are the Field Leader of SSCI Fieldwork and I verify that the operational requirements specified in the SSCI Field Procedures Manual and the activity Risk Assessment Plan (RAMP) will be implemented and adhered to.

Signed Field Leader:	<input type="text"/>	Date:	<input type="text"/>
SSCI Field Safety Officer:	<input type="text"/>	Date:	<input type="text"/>

Field Leader Safety Induction Quiz

NAME:	
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1. **A worker must?**

- a) Follow reasonable safety instructions
- b) Stop work if they are unsure
- c) Both (a) and (b)

2. **The Employee Assistance Program (EAP) is a free and confidential counselling service for staff and their immediate families**
(Circle one) True False

3. **Hierarchy of control has six levels of control measures, the most effective measure is at the top of the hierarchy and the least effective is at the bottom**
(Circle one) True False

4. **The purpose of Incident/Hazard reporting is to?**

- a) Assign blame
- b) Determine the cause of the accident or incident
- c) Develop strategies for avoiding similar incidents or hazards in future
- d) Both (b) and (c)

5. **Who must you notify if you have an accident, incident or near miss in the field?**

- a) The Health and Safety Rep
- b) Your supervisor
- c) The university, via the online reporting system
- d) All of the above

6. **When does an approved Risk Assessment Management Plan need to be reviewed?**

- a) Never
- b) When you get around to it
- c) Annually, after an incident or near miss, or before any new activities

7. **You are required to disclose all pre-existing injuries, illnesses which could be accelerated, exacerbated, aggravated or caused to recur or deteriorate by you performing the responsibilities associated with your work**
(Circle one) True False

8. **All electrical equipment must be tagged and tested even when used in the field**
(Circle one) True False

The purpose of developing a fatigue and driving plan is to reduce the risk of working fatigued and planning on when to take

9. **rests or change drivers**
(Circle one) True False

10. **Where can SSCI safety information such as procedure manuals and forms found?**

<https://www.ecu.edu.au/schools/science/occupational-safety-and-health/health-and-safety-procedures,-guidelines-and-forms>

11. **Before all field activities the team leader must ensure?**

- a) An up to date RAMP is available to all workers
- b) All emergency information and the SSCI emergency procedures manual are immediately available to all workers
- c) The field operations/ dive operations details form is approved
- d) Required PPE is available to all workers
- e) The TAS is approved if working <50km from home or campus
- f) All of the above

12. **Before a participant can conduct work, they first must?**

- a) Be competent for the intended task
- b) Complete an Emergency Contact Health and Fitness form
- c) Be instructed in relevant work and safety procedures
- d) All of the above

13. **Heat exposure in the field can be managed by?**

- a) Wearing appropriate PPE – hat, long sleeved shirt and sunscreen
- b) Avoiding work during the hottest part of the day, on days of extreme heat
- c) Maintaining hydrated
- d) All of the above

14. **In the field, information on how to respond in an emergency can be found?**

- a) In the SSCI emergency procedures manual
- b) Field or dive operations details form
- c) Both (a) and (b)

15. **When working in remote areas the field leader must factor in?**

- a) Extra time and distance to medical aid
- b) Access difficulties when extracting an injured person
- c) Both (a) and (b)

A worker is adequately supervised when they are sufficiently monitored to ensure that they follow agreed safe work

16. **practices**
(Circle one) True False

The leader of a field trip has responsibility to ensure volunteers and students follow agreed safe work practices such as using required PPE

17. (Circle one) True False

18. Before working with chemicals you must first familiarize yourself with?

- a) The ECU Hazardous Substances Procedures Manual
- b) All relevant MSDS
- c) The relevant RAMP
- d) All of the above

19. I understand what is required of me to work safely as a member of SSCI.

(Circle one) True False

Field Safety Officer:			
Signature:		Date:	