

The Office of Governance Services maintains the University Policies database - a searchable database of all of the University's policies. This update provides information about changes to the University Policies database during the period of January 2014 – March 2014.

The policies database is available at the web address <http://www.ecu.edu.au/GPPS/policies>

UNIVERSITY RULES

Admission, Enrolment and Academic Progress Rules

The University Council approved Rule Amendment No. 1 of 2013 on the 12 December 2013.

The University Rule can be viewed here:

http://www.ecu.edu.au/data/assets/pdf_file/0005/378320/Admission-Enrolment-and-Academic-Progress-Rules.pdf

NEW UNIVERSITY POLICIES

- Candidature Management of Higher Degree by Research Candidates
- ECU Technology Policy
- International Student Re-packaging, Release or Withdrawal Policy

UPDATED UNIVERSITY POLICIES

APPROVED BY COUNCIL

- Nominations for Appointment to Council, Boards and Committees of Council

APPROVED BY VICE-CHANCELLOR

- Course and Unit Planning and Development
- Entertainment and Catering Expenditure
- Management of Research Candidature in Bachelor of Honours Degrees
- Strategic Asset Management
- Vice-Chancellors Staff Awards

APPROVED BY POLICY OWNER

- Accident Investigations and Reporting
- Advertising Policy
- Business Continuity Management
- Children in the Workplace
- ECU Logo Policy
- Employee Assistance Program
- Ergonomics
- First Aid
- Hazardous Chemical
- Hazardous Manual Tasks
- Infection Control
- Noise Management
- Personal Protective Equipment
- Promotional Logo Policy
- Smoke-Free University
- Survey Policy
- University Credit Card
- Vision Screening for Users of Screen Based Equipment
- Visual Branding Policy
- Workers' Compensation and Injury Management
- Work Health and Safety
- Workplace Inspections

RESCINDED POLICIES

- Catering for Meetings and Events
- Human Biomedical Products Collected from External Agencies and Institutions

NEW UNIVERSITY POLICIES

Candidature Management of Higher Degree by Research Candidates [PL253 / ac098]

This policy describes the policy framework within which the University monitors and manages the satisfactory progression and completion of higher degree by research candidates within the permitted duration of their course.

[[POLICY JUMP TO](#)]

ECU Technology Policy [PL255 / it046]

The purpose of the ECU Technology Governance Policy is to align investment decisions relating to Information Technology to ECUs:

- Strategic Priorities;
- Information Technology Roadmap;
- Information Technology Architecture; and
- Strategic Procurement Policies.

[[POLICY JUMP TO](#)]

International Student Re-packaging, Release or Withdrawal Policy [PL254 / ad090]

This policy sets out the principles and processes which the University will follow in assessing applications from students who wish to amend their study package, to be released from the agreed package, or to withdraw from their study package.

[[POLICY JUMP TO](#)]

UNIVERSITY POLICY UPDATES

APPROVED BY COUNCIL

Nominations for Appointment to Council, Boards and Committees of Council [PL079 / ad056]

This policy outlines the process which will be used by Council in directly appointing members to Council, Boards or Council Committees, or for recommending members to the State Minister for Education for appointment.

[[POLICY JUMP TO](#)]

APPROVED BY VICE-CHANCELLOR

Course and Unit Planning and Development [PL246 / ac095]

This policy informs staff of the approaches and principles to be applied in the design and planning of courses and units at ECU.

[[POLICY JUMP TO](#)]

Entertainment and Catering Expenditure [PL247 / ad087]

The purpose of this policy is to provide a consistent approach to expenditure on official hospitality, catering and entertainment across the University.

[[POLICY JUMP TO](#)]

Management of Research Candidature in Bachelor of Honours Degrees [PL228 / ac090]

This policy governs all aspects of the management of research programs in Bachelor Honours Degrees at Edith Cowan University.

[[POLICY JUMP TO](#)]

Strategic Asset Management [PL230 / ad079]

This policy sets out the guiding principles for asset management at Edith Cowan University (ECU) to optimise value from the University's assets through effective planning and prioritisation and by minimising associated risk and cost.

[[POLICY JUMP TO](#)]

Vice-Chancellors Staff Awards [PL195 / hr172]

To encourage, recognise and reward staff for excellence in engagement, service, learning and teaching and research.

[[POLICY JUMP TO](#)]

APPROVED BY POLICY OWNERS

Accident Investigations and Reporting
[PL179 / hr144] [[POLICY JUMP TO](#)]

Advertising Policy [PL064 / ad032]
[[POLICY JUMP TO](#)]

Business Continuity Management
[PL204 / rm005] [[POLICY JUMP TO](#)]

Children in the Workplace [PL146 / hr096]
[[POLICY JUMP TO](#)]

ECU Logo Policy [PL094 / ad071]
[[POLICY JUMP TO](#)]

Employee Assistance Program
[PL149 / hr099] [[POLICY JUMP TO](#)]

Ergonomics [PL224 / hr173]
[[POLICY JUMP TO](#)]

First Aid [PL157 / hr115]
[[POLICY JUMP TO](#)]

Hazardous Chemical [PL158 / hr116]
[[POLICY JUMP TO](#)]

Hazardous Manual Tasks [PL150 / hr100]
[[POLICY JUMP TO](#)]

Infection Control [PL155 / hr106]
[[POLICY JUMP TO](#)]

Noise Management [PL153 / hr102]
[[POLICY JUMP TO](#)]

Personal Protective Equipment
[PL151 / hr101] [[POLICY JUMP TO](#)]

Promotional Logo Policy [PL062 / ad030]
[[POLICY JUMP TO](#)]

Survey Policy [PL092 / ad069]
[[POLICY JUMP TO](#)]

Smoke-Free University [PL140 / hr083]
[[POLICY JUMP TO](#)]

University Credit Card [PL066 / ad041]
[[POLICY JUMP TO](#)]

**Vision Screening for Users of Screen Based
Equipment** [PL142 / hr090] [[POLICY JUMP TO](#)]

Visual Branding Policy [PL063 / ad031]
[[POLICY JUMP TO](#)]

**Workers' Compensation and Injury
Management** [PL148 / hr098] [[POLICY JUMP TO](#)]

Work Health and Safety [PL139 / hr081]
[[POLICY JUMP TO](#)]

Workplace Inspection [PL174 / hr138]
[[POLICY JUMP TO](#)]

POLICY CONTACTS

For useful contact information about policies at ECU.
[[POLICY CONTACTS JUMP TO](#)]

POLICY DEVELOPMENT

UPDATED AUGUST 2012

The following Policy Framework, Policy Template and Policy Guidelines were updated and approved by Council in August:

Policy Framework Policy [PL086 / ad063]

This policy provides a framework for the development and maintenance of University policies and is intended to increase consistency and transparency in decision-making across the University.

Updated August 2012

[[POLICY JUMP TO](#)]

Policy Template

All new and reviewed policies should be in the format of this approved Policy Template.

Updated August 2012

[[POLICY TEMPLATE JUMP TO](#)]

Policy Guidelines

These guidelines will provide you with additional information about how to develop a policy.

Updated August 2012

[[POLICY GUIDELINES JUMP TO](#)]

Approval Memo

This memo is a template for seeking approval to a new, updated or rescinded policy.

[[APPROVAL MEMO JUMP TO](#)]