

ABORIGINAL TUITION AND MENTORING PROGRAM
TUTOR CLAIM FORM

1. Tutor details

Staff ID	207xxxx
Tutor name	Ellen HENDERSON
Student name	John PETERS

2. Time sheet

Total time left at start of this claim	20:15
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Date	Start time hrs:mins	Finish time	Time spent (to ¼ hr)	* Time left Sem1	Student signature
5/03/2018	12:00	2:00	2:00	18:15	XXXXXXXXXX
7/03/2018	12:00	1:30	1:30	16:45	XXXXXXXXXX
12/03/2018	12:00	1:45	1:45	15:00	XXXXXXXXXX
14/03/2018	1:00	2:00	1:00	14:00	XXXXXXXXXX
/ /2018	:	:	:	:	
/ /2018	:	:	:	:	
/ /2018	:	:	:	:	
/ /2018	:	:	:	:	
/ /2018	:	:	:	:	
Total time claimed:			6:15		

Last figure in 'time left' column
 will transfer to next P Form

3. Declaration

I declare that as of the date on this Tutor Claim Form P, the information given on this form is complete and correct and that I have provided the hours and minutes of tutorial assistance detailed above.

I understand that I will not receive remuneration for any tuition I provide that is above the total tuition time allocated for this student.

I understand that this claim form will not be actioned until and unless the student has signed for each period of tuition.

Tutor signature	XXXXXXXXXXXXXXXXXX	Date	16/ 03 /2018
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