

PRE-SEA CHECKLIST

VESSEL NAME	VESSEL OPERATOR
--------------------	------------------------

- Boating Safety Officer notified of details including, contacts, launching locations and ETA / overdue time

ON BOARD

- LOG BOOK
- BOAT KEYS AND FUEL CARD
- SAFETY EQUIPMENT - Life jackets, flares, Epirb, fire extinguisher, fire bucket, torches
- OPERATING INSTRUCTIONS AND MANUALS
- FIRST AID KIT
- DRINKING WATER (10L)

GENERAL CHECKS

- CHECK BOAT IS SECURE ON TRAILER; at both front and rear. (Winch, Safety Chains and tie downs)
- CHECK TRAILER LIGHTS
- CHECK ENGINE OIL
- CHECK ENGINE
- CHECK STEERING ARMS
- GENERAL CONDITION OF THE BOAT: GOOD/ FAIR /POOR: CLEAN/ DIRTY
- FUEL STATUS L
- NO LEAKING FUEL EVIDENT
- DRAIN FUEL FILTER
- ENTER ENGINE HOURS INTO THE LOG
- CHECK BATTERY BOX STRAPS ARE SECURE
- CONNECT SOUNDER AND TEST IT IS WORKING
- CHECK RADIO

BEFORE TOWING

- TURN OFF BATTERY ISOLATOR SWITCH
- RAISE MOTOR AND LOCK INTO POSITION
- CHECK ALL EQUIPMENT ON THE BOAT IS SAFELY STOWED
- CHECK TRAILER HITCH AND SAFETY PIN
- CHECK SAFETY CHAINS ARE CROSSED

COMMENTS

SIGNED		DATE	
---------------	--	-------------	--

POST-SEA CHECKLIST

This section is to be completed by the Vessel Operator and submitted to the Boat Officer on conclusion of the trip.

- CHECK TRAILER LIGHTS
- GENERAL CONDITION OF THE BOAT: GOOD/ FAIR /POOR: CLEAN/ DIRTY
- FUEL STATUS L
- NO LEAKING FUEL EVIDENT

CLEANING

- WASH TRAILER ROLLERS, AXELS, AND WHEELS
- WASH HULL AND WINDSCREEN
- WASH DASH AND CONTROLS
- WASH FLOOR
- FLUSH MOTOR AND WASH STEERING ARMS
- REMOVE MOTORS EAR MUFFS
- DRAIN WATER FROM PROP
- RAISE MOTOR AND LOCK INTO POSITION
- REMOVE ALL RUBBISH
- TURN OFF BATTERY ISOLATOR SWITCH

REPORTING

DAMAGE YES NO

INCIDENTS/ACCIDENTS YES NO

NAME	
-------------	--