

The Office of Governance Services maintains the University Policies database - a searchable database of all of the University's policies. This update provides information about changes to the University Policies database during the period of January 2015 – March 2015.

The policies database is available at the web address <http://www.ecu.edu.au/GPPS/policies>

NEW UNIVERSITY POLICY

- Conflicts of Interest
- ECU Branding and Logo Policy
- Strategic Procurement

UPDATED UNIVERSITY POLICIES

APPROVED BY COUNCIL

- Corporate Governance Statement

APPROVED BY VICE-CHANCELLOR

- Advertising Policy
- Asset Management and Disposal
- Joint Arrangements
- Management of Trade Credit and Receivables
- Privacy Policy
- Professional Development for Tertiary Teachers
- Travel

APPROVED BY POLICY OWNER

- Accumulated Operating Surpluses
- Contractor's Policy
- Facility Emergency Evacuation
- Tuition Unit and Incidental Fee Setting
- University Services Charge

RESCINDED POLICIES

- Cabcharge Policy
- ECU Logo Policy
- Preferred Suppliers
- Promotional Logo Policy
- Purchasing Policy
- Visual Branding Policy

NEW UNIVERSITY POLICY

Conflicts of Interest [PL259 / rm009]

This policy provides a framework for the disclosure and subsequent management of conflicts of interest and outlines the principles, roles, responsibilities and procedures that govern the University's process.

[[POLICY JUMP TO](#)]

ECU Branding and Logo Policy [PL261 / ad094]

This policy outlines the process for the correct use of the ECU Brand and ECU Logo, and also provides a framework for the rules governing the development of new logos.

[[POLICY JUMP TO](#)]

Strategic Procurement [PL260 / ad093]

This policy establishes the framework for the consistent approach to the planning, Sourcing and management of the procurement of goods and services at the University.

[[POLICY JUMP TO](#)]

UNIVERSITY POLICY UPDATES

APPROVED BY COUNCIL

Corporate Governance Statement [PL056 / ad021]

This document is intended to assist current and future members of Council, and executive management and senior staff of the University in carrying out their respective roles. Furthermore, it is intended to inform staff and student members of the broader University community about governance processes at the University, while also serving a similar purpose for the external community, including stakeholders such as governments.

[[POLICY JUMP TO](#)]

APPROVED BY VICE-CHANCELLOR

Advertising Policy
[PL064 / ad032]

The purpose of this policy is to promote and maintain the ECU Brand through its advertising, in a manner which enhances the strategic vision and direction of the University.

[[POLICY JUMP TO](#)]

Asset Management and Disposal
[PL076 / ad053]

This Policy and its accompanying guidelines relate to recording, tracking and disposal of all University Assets, including those purchased with Research Grants.

[[POLICY JUMP TO](#)]

Joint Arrangements
[PL069 / ad044]

This policy provides direction on the establishment of Joint Arrangements and will apply to:

- i. Business Undertakings entered into by ECU;
- ii. Commercialisation of ECU Intellectual Property; and
- iii. Research Collaborations.

[[POLICY JUMP TO](#)]

Management of Trade Credit and Receivables
[PL070 / ad045]

The Management of Trade Credit and Receivables Policy sets out the principles for managing the University's receivables and related credit exposures.

[[POLICY JUMP TO](#)]

Privacy Policy
[PL090 / ad067]

To support privacy of data through appropriate management of personal and health information of students, staff and third parties.

This policy is intended to substantially reflect the Australian Privacy Principles although Edith Cowan University is not bound by the provisions of the recently amended *Privacy Act 1988 (Cth)*.

[[POLICY JUMP TO](#)]

Professional Development for Tertiary Teachers
[PL019 / ac043]

- 1 To improve teaching capabilities at ECU by addressing the professional development needs of teaching;
- 2 To design and deliver targeted professional development for teaching staff at all career phases to enable them to design and deliver quality curricula, while developing teaching leadership in schools;
- 3 To support faculties and schools to provide contextualised professional development for their teaching staff

[[POLICY JUMP TO](#)]

Travel
[PL060 / ad027]

This document outlines the University's policy in relation to all Authorised University Travel, both domestic and international, and should be read in conjunction with the Travel Guidelines.

[[POLICY JUMP TO](#)]

APPROVED BY POLICY OWNERS

Accumulated Operating Surpluses
[PL084 / ad061] [[POLICY JUMP TO](#)]

Contractor's Policy
[PL115 / fs032] [[POLICY JUMP TO](#)]

Facility Emergency Evacuation
[PL112 / fs027] [[POLICY JUMP TO](#)]

Tuition Unit and Incidental Fee Setting
[PL085 / ad062] [[POLICY JUMP TO](#)]

University Services Charge
[PL243 / ad086] [[POLICY JUMP TO](#)]

POLICY CONTACTS

For useful contact information about policies at ECU.
[[POLICY CONTACTS JUMP TO](#)]

POLICY DEVELOPMENT

UPDATED AUGUST 2012

The following Policy Framework, Policy Template and Policy Guidelines were updated and approved by Council in August:

Policy Framework Policy **[PL086 / ad063]**

This policy provides a framework for the development and maintenance of University policies and is intended to increase consistency and transparency in decision-making across the University.

Updated August 2012

[[POLICY JUMP TO](#)]

Policy Template

All new and reviewed policies should be in the format of this approved Policy Template.

Updated August 2012

[[POLICY TEMPLATE JUMP TO](#)]

Policy Guidelines

These guidelines will provide you with additional information about how to develop a policy.

Updated August 2012

[[POLICY GUIDELINES JUMP TO](#)]

Approval Memo

This memo is a template for seeking approval to a new, updated or rescinded policy.

[[APPROVAL MEMO JUMP TO](#)]