

The Office of Governance Services maintains the University Policies database – a searchable database of all of the University's policies. This update provides information about changes to the University Policies database during the period of July 2015 – September 2015.

The Policies Database is available at the web address: [http://www.ecu.edu.au/GPPS/policies\\_db/index.php](http://www.ecu.edu.au/GPPS/policies_db/index.php)

## **NEW UNIVERSITY POLICIES**

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### **[ECU Access Control \[PL263/fs040\]](#)**

The purpose of this policy is to ensure that access to internal and external areas of University premises are managed, allocated and secured in a controlled manner. The policy also seeks to inform staff of their responsibilities in regard to access matters.

## **UPDATED UNIVERSITY POLICIES**

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### **APPROVED BY COUNCIL**

#### **[Fraud and Misconduct Prevention and Management \[PL205/rm006\]](#)**

This policy seeks to:

- Protect the University's assets, interests and reputation;
- Ensure a fair and coordinated approach by the University in dealing with suspected acts of fraud, corruption and misconduct;
- Where appropriate, endeavour to safeguard the rights of individuals who are subject to the operation of this policy; and
- Ensure that the University meets its reporting obligations under section 28 of the Corruption and Crime Commission Act (WA) 2003 and other relevant external agencies.

### **APPROVED BY VICE-CHANCELLOR**

#### **[Multi-faith Chaplaincy Service \[PL100/ci004\]](#)**

This policy provides clarity and consistency for the delivery, human resource management, administration and management of the ECU Multi-faith Chaplaincy Service.

#### **[Candidature Management of Higher Degree by Research Candidates \[PL253/ac098\]](#)**

This policy describes the policy framework within which the University monitors and manages the satisfactory progression and completion of higher degree by research candidates within the permitted duration of their course.

#### **[English Standards \[PL035/ac062\]](#)**

This policy defines the minimum English standards required for entry into ECU award courses.

#### **[Advanced Standing \[PL031/ac059\]](#)**

The purpose of this policy is to ensure that the granting of advanced standing towards completion of ECU courses is applied equitably and consistently across the University.

#### **[University Medals \[PL044/ac071\]](#)**

This policy defines the processes for the administration and awarding of the University Medal (UM) and Faculty Medals (FM).

### [University Research Medals \[PL045/ac072\]](#)

This policy defines the processes for the administration and awarding of the University Research Medal (URM) and Faculty Research Medals (FRM).

### [Functions on Campus \[PL120/fs036\]](#)

To outline the requirements of formal functions on campus, how they will be managed and conducted, including the responsibilities of personnel involved with the organisation of the functions.

### [Acceptance of Gifts by ECU Staff \[PL206/rm007\]](#)

The intent of the policy is to provide guidance for ECU staff in the event they are offered gifts by internal or external parties.

APPROVED BY POLICY OWNER

### [Electrical Safety \[PL113/fs029\]](#)

Compliance with all acts and regulations is essential to ensure:

- All workers, students and visitors are protected from the risks of injury caused by electricity;
- The safety of electrical installations, ECU approved appliances and associated electrical equipment.

## **POLICY DEVELOPMENT**

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The following Policy Framework, Policy Template and Policy Guidelines were updated and approved by Council in August 2012:

### [Policy Framework Policy \[PL086/ad063\]](#)

*(Currently under review)*

This policy provides a framework for the development and maintenance of University policies and is intended to increase consistency and transparency in decision-making across the University.

### [Policy Template](#)

All new and reviewed policies should be in the format of this approved Policy Template.

### [Policy Guidelines](#)

These guidelines will provide you with additional information about how to develop a policy.

### [Approval Memo](#)

This memo is a template for seeking approval to a new, updated or rescinded policy.

## **POLICY CONTACTS**

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For general enquiries regarding the use of the Policies Database and inclusions of policies in the Database please contact:

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[FAQs](#)