

EDL1240 ASSESSMENT REQUIREMENTS - SEMESTER 1, 2024

The assessment requirements of this orientation to schools are less formal than in other Professional Experiences. Pre-service Teachers are assessed according to whether or not they have met the Professional Experience requirements of full attendance and a high level of professionalism.

Pre-service Teachers in this Professional Experience will not have scheduled visits from a University Supervisor, however, the Mentor Teacher/school is asked to contact the Unit Coordinator, Linda Cranley – l.cranley@ecu.edu.au as soon as possible if any concerns arise relating to the Pre-service Teacher's progress or conduct.

A University Supervisor will be allocated to visit the school as required.

To meet the requirements of this Professional Experience, Pre-service Teachers are expected to:

- Complete the attendance requirements for the Professional Experience
- Achieve a satisfactory level of performance in the area of Professionalism

The Mentor Teacher/School Practice Coordinator is asked to ensure that each Pre-service Teacher's attendance is logged and their professionalism is recorded on the *Mentor Teacher Checklist* form. The Mentor Teacher will receive a copy of the Mentor Teacher Checklist via email from the ECU Placements Office. The Mentor Teacher is to email the form back to the ECU Placements Office at the end of this Professional Experience.

A Pre-service Teacher may be deemed to have met the requirements for Professionalism even though they may need to improve performance in some areas. Mentor Teachers are encouraged to indicate any particular areas of strength or weakness for feedback purposes.

ROLES IN THE ASSESSMENT PROCESS	
Mentor Teachers	<ul style="list-style-type: none"> • Mentor Pre-service Teachers • Provide guidance and feedback to Pre-service Teachers • Complete and submit the <i>Mentor Teacher Checklist</i> after the last Distributed Day <p>Contact the ECU Professional Experience Office if there are problems or concerns as early as possible</p>
Pre-service Teacher	<ul style="list-style-type: none"> • To be well prepared for the practicum • To represent ECU in a professional and courteous manner • To fully engage in the practicum placement • To complete the tasks related to the EDL1240 <i>Professional Observation Guide</i>
Role of ECU	<ul style="list-style-type: none"> • To provide support and respond to requests or concerns that are raised by Mentor Teachers. The Placements Office will then contact the Unit Coordinator • To allocate a University Supervisor to the school if any concerns are raised • The Unit Coordinator will determine the final pass/fail grade of the Professional Experience