

ECE6240 GUIDELINES 2024 - ASSESSMENT

This professional experience is assessed on a PASS/FAIL basis. ECE6240 is a designated unit. This professional experience unit is deemed to be a fundamental course requirement and may only be attempted once unless otherwise determined by the Progression Panel. Failure to pass this units may result in exclusion from the course. University Supervisors (US) will assume the role of monitoring the progress of students, determining the outcome for the professional experience, and completing the *Final Evaluation Form* and *Overall Results Form*. Students will be evaluated against the 7 areas of the Australian Quality Standard (NQS).

Mentors, typically the room leaders, will provide support, guidance, and feedback throughout the professional experience. This will include discussions with the University Supervisor on the two visits, to assist them completing the *Interim Report* and *Final Evaluation Form*. University Supervisors (US) and the relevant centre staff will collaborate to ensure that input from all stakeholders is valued and considered in the decision-making process.

The host Centre has the discretion to terminate the student's placement prior to completion of the placement. ECU may also withdraw a student from placement in certain circumstances. Early termination or withdrawal from the professional experience may result in a Fail grade for the Professional Experience.

ROLES IN THE ASSESSMENT PROCESS

University Supervisors	<ul style="list-style-type: none"> • Liaise with mentor on, or about, day 5 and day 10, to monitor the progress of the student • In collaboration with Centre staff, complete the <i>Interim Report (day 5)</i>, <i>Final Evaluation Form</i> and <i>Overall Results Form (day 10)</i> via SONIA and forward any concerns to the Unit Coordinator (Wendy Harmon – w.harmon@ecu.edu.au) • Monitor progress throughout the 10 days • DURING VISITS ON, or about, DAY 5 AND DAY 10: • Review all documentation in Professional Experience File • Observe student's practice • Provide written and verbal feedback to student • On the first visit, ensure student has received feedback on <i>Mentor checklist</i> and confirm student has access to the <i>Interim Report</i> and sign to acknowledge receipt of this on SONIA
Mentor	<ul style="list-style-type: none"> • Mentor student • Provide support and guidance • Provide written and verbal feedback • Meet with student to discuss progress against assessment criteria • By the end of day 4: Complete the <i>Mentor checklist</i> to provide the student with written feedback • Discuss progress with US during both visits, to facilitate completion of the <i>Interim Report</i>, <i>Overall Results</i> and <i>Final Evaluation Form</i>

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