



Position Title	Vice-Chair - Young Alumni Network Executive Committee
Reports to	Chair, ECU Young Alumni Network
Department	Edith Cowan University Alumni Relations
Location	Perth, Western Australia
Remuneration	Voluntary
Time Commitment	4 hours per month

Vice-Chair - Young Alumni Network Executive Committee

Role

The Vice-Chair will act as a support to the chair and will chair Young Alumni Network Executive Committee meetings when the Chair is unavailable. The Vice-Chair may also be required to assume other responsibilities of the Chair as needed.

As a member of the Young Alumni Network Executive Committee the Vice-Chair must contribute to the planning and delivery of YAN events, promote YAN to the ECU community, and be involved in setting the strategic direction of the network.

Skills

- Confident public speaker
- Sound interpersonal skills
- Good time-management skills
- Reliable

What You Will Gain

- Exposure to the Alumni network and ECU's broad alumni support environment;
- Work in partnership with University bodies, successful alumni and distinguished individuals;
- Contribute to the voice of the various alumni groups within ECU, including the Young Alumni Network's new joiners from each year's 2 graduating cohorts;
- Develop professional skills and gain valuable board and leadership experience to be applied throughout your career;
- Opportunity to work with like-minded young professionals and meet inspiring individuals to build and enhance your networks;
- Evolve your capacity to work within a dynamic team on the ground and within a young and growing university network collaborating across diverse areas.

Term

Min 1 yr. role (with option to renew)

Meetings and events

Committee meetings are generally held every two months, at a location to be decided by the committee. Typically, the YAN holds four events/activities per year and an Annual General Meeting.