

PPA2211 ASSESSMENT STRUCTURE – Semester 1, 2024

University Supervisors will assume the role of monitoring the progress of Pre-service Teachers, determining the final mark for the Professional Experience and completing the Assessment and Evaluation Form. Mentor Teachers will assume the role of Mentor and provide support, guidance and feedback (both written and verbal) throughout the Professional Experience.

University Supervisors and Mentors, together with School Practice Coordinators will collaborate to ensure that input from all stakeholders is valued and considered in the decision-making process. Pre-service Teachers will be evaluated against the National Professional Standards for Teachers in the areas of Professional Knowledge, Professional Experience and Professional Engagement. Monitoring tools are provided to support Mentor Teachers in ensuring that criteria for assessment are clearly addressed throughout the Professional Experience.

Pre-service Teachers will be assessed on a Pass/Fail basis. They will be assessed according to whether or not they have met the requirements of the Professional Experience.

ROLES IN THE ASSESSMENT PROCESS		
University Supervisors	<ul style="list-style-type: none"> • Review documentation • Observe classroom practice • Monitor progress throughout • Provide written and verbal feedback to Pre-service Teacher • Liaise with Mentor Teachers and School Practice Coordinators • Determine the final mark for the Professional Experience • Complete the Final Evaluation Form in Sonia. 	
Mentor Teachers	<ul style="list-style-type: none"> • Mentor Pre-service Teacher • Provide support and guidance • Provide regular written and verbal feedback • Meet regularly with Pre-service Teacher to discuss assessment criteria • Completes Mentor Teacher checklists and submits to University Supervisor for consideration in final assessment • Guide Pre-service Teacher in setting goals • Complete the Final Evaluation Form for review and submission by the University Supervisor • Liaise with University Supervisor to determine the final grade. 	
ASSESSMENT TIMELINE		
Week 2	Combined School Planning visit and Classroom Visit (This applies to schools with one student or the first student at one school with multiple students.)	University Supervisor comes to the school to collectively meet all Pre-Service Teachers- goes through planning, provide support and answer questions. US then observes individual lessons, completes a Learning Experience Feedback form, reviews all documentation, liaises with Mentor Teacher and views all Mentor Teacher's checklists.
Final Evaluation Form		University Supervisor and Mentor Teacher determine the final grade for the Professional Experience.

Final Day of Professional Experience	Mentor Teacher completes the <i>Final Evaluation Form</i> then the University Supervisor reviews and submits in Sonia. Forms will be released to Pre-service Teachers on Monday 1 July at 4.00pm.
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