

## PPA2211 ASSESSMENT STRUCTURE – Semester 2, 2025

Mentor Teachers will assume the role of mentor and provide support, guidance and feedback (both written and verbal) throughout the Professional Experience. University Supervisors will assume the role of monitoring the progress of Pre-service Teachers, determining the final mark for the Professional Experience and collaborating with the Mentor Teacher to complete the Final Evaluation Form.

University Supervisors and Mentors, together with School Practice Coordinators will collaborate to ensure that input from all stakeholders is valued and considered in the decision-making process. Pre-service Teachers will be evaluated against the National Professional Standards for Teachers in the areas of Professional Knowledge, Professional Experience and Professional Engagement. Monitoring tools are provided to support Mentor Teachers in ensuring that criteria for assessment are clearly addressed throughout the Professional Experience.

Pre-service Teachers will be assessed on a Pass/Fail basis. They will be assessed according to whether or not they have met the requirements of the Professional Experience.

ROLES IN THE ASSESSMENT PROCESS		
University Supervisors	<ul style="list-style-type: none"><li>• Review documentation</li><li>• Observe classroom practice</li><li>• Monitor progress throughout</li><li>• Provide written and verbal feedback to Pre-service Teacher</li><li>• Liaise with Mentor Teachers and School Practice Coordinators</li><li>• Determine the final mark for the Professional Experience</li><li>• Review mentor teacher’s contribution and then complete the Final Evaluation Form.</li></ul>	
Mentor Teachers	<ul style="list-style-type: none"><li>• Mentor Pre-service Teacher</li><li>• Provide support and guidance</li><li>• Provide regular written and verbal feedback</li><li>• Meet regularly with Pre-service Teacher to discuss assessment criteria</li><li>• Completes Mentor Teacher checklists and submits to University Supervisor for consideration in final assessment</li><li>• Guide Pre-service Teacher in setting goals</li><li>• Complete the Final Evaluation Form for review and submission by the University Supervisor</li><li>• Liaise with University Supervisor to determine the final grade.</li></ul>	
ASSESSMENT TIMELINE		
Week 1	School Planning visit	University Supervisor comes to the school to collectively meet all Pre-Service Teachers- goes through planning, provide support and answer questions.
Week 2-3	Classroom Visit	US then observes individual lessons, completes a Learning Experience Feedback form, reviews all documentation, liaises with Mentor Teacher and views all Mentor Teacher’s checklists.
<b>Final Evaluation Form</b> Due on the final day of Professional Experience		University Supervisor and Mentor Teacher determine the final grade for the Professional Experience. Mentor Teacher completes the <i>Final Evaluation Form</i> then the University Supervisor reviews and submits on Friday. Forms will be released to Pre-service Teachers on the following Tuesday close of business.