 **EDITH COWAN UNIVERSITY UNISUPER DEVELOPMENT FUND **

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| **NOMINEE(S) DETAILS** |
|  |
| Nominee(s) Full Name: |       |
|  |  |
| Title (i.e. Prof/Dr/Mr/Mrs/Ms) |       |
|  |  |
| Position Title/contract/staff cat. | *i.e. Analyst, part-time and fixed term (31/12/2020), professional**i.e. Lecturer, full-time and ongoing, academic* |
|  |  |
| School / Centre: |       |
|  |  |
| Phone Number: | (     )       |  |
|  |  |  |
| Email Address: |       |

**Name and Contact Details/Address for Referees (2 are required, one of which is from ECU at minimum)**

|  |  |
| --- | --- |
| 1. |  |
|  |  |
| 2. |  |

**METHOD OF PAYMENT**

The Edith Cowan University UniSuper Development Fund is for work related professional development. It will be paid in accordance with the appropriate ECU finance process - please note the following:

* The funds will not be advanced upfront, but you can incur expenditure up to the value of the category funding within a twelve month period of being awarded the funds. If Fringe Benefits Tax (FBT) applies to the invoice/payment request, the FBT will form part of the allocated awarded amount so you would only be eligible to spend a net-of-FBT amount.

**NOMINEE’S DECLARATION**

I [accept/provide] this nomination for an Edith Cowan University UniSuper Development Fund, have read the associated Guidelines and completed the Nomination Template (Appendix 1).

**Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LINE MANAGER ENDORSEMENT**

As the relevant Line Manager for this nominee, I support this nomination for the Edith Cowan University UniSuper Development Fund.

**Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Appendix 1 – Nomination Template**

*Populate template using the nominated category criterion subheadings.*

**For staff who have elected funding towards work related professional development**

* 1. Provide examples of a clearly defined work break as a result of parental/carers leave which inhibited career progression, demonstrating how if successful, the funds would be used for a specified work-related professional development opportunity;

*Insert response*

* 1. Refer to detailed career objectives for the future in alignment with the existing role (or role being aspired to), linking to how this will positively impact workplace culture at ECU.

*Insert response*