How to upload your work and create a shareable link

As part of the AWAKEN Expression of Interest, we ask applicants to provide examples of previous creative work so the selection panel can better understand their practice, interests, experience and creative approach. This does not need to be a professionally designed portfolio or website.

You can provide examples by uploading a PDF portfolio (maximum 5 pages) or video/showreel (maximum 2 minutes) to a cloud storage or video hosting platform and sharing the link.

To assist, follow the instructions below.

Option 1: OneDrive

1. Sign in to your Microsoft account and open OneDrive.
2. Select Upload and choose your PDF or video file.
3. Once uploaded, right-click the file and select Share.
4. Under link settings, choose Anyone with the link can view.
5. Select Copy link and paste the link into the application form.

Option 2: Google Drive

1. Sign in to Google Drive.
2. Select New > File upload and upload your file.
3. Right-click the file and select Share.
4. Under General access, change the setting to Anyone with the link and ensure the role is Viewer.
5. Copy the link and paste it into the application form.

Option 3: Dropbox

1. Sign in to Dropbox.
2. Select Upload and add your PDF or video file.
3. Hover over the uploaded file and select Share.
4. Choose Create link if one has not already been created.
5. Ensure the link is accessible to anyone with the link.
6. Select Copy link and paste it into the application form.

Option 4: YouTube or Vimeo (for videos)

1. Upload your video to YouTube or Vimeo.
2. Set the visibility to Public or Unlisted (not Private).
3. Copy the video URL and paste it into the application form.

Before submitting

1. Open your link in a private/incognito browser window to check that it works.

2. Ensure the file can be viewed without requesting access or signing in.
3. Confirm your PDF is no more than 5 pages, or your video is no longer than 2 minutes.

Unable to provide a shareable link?
Please advise in Question 15 on the *AWAKEN* Expression of Interest form and email your work samples to awaken@ecu.edu.au with the subject line: AWAKEN EOI – Applicant Name.